

**Government of Goa  
Office of the Minister for Revenue, IT  
Labour & Employment  
Ministerial Block,  
New Secretariat Complex,  
Porvorim Goa.**

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**File No.4/2/2017-MIN (REV) 85**

**Dated: -07/02/2018**


**MEMORANDUM**

All the Heads of Departments/ Administrative Departments are aware that the 5<sup>th</sup> Assembly Session of the 7<sup>th</sup> Legislature Assembly will be commencing from 19/02/2018 to 21/03/2018. All the HODs are hereby directed to submit the replies to the Starred LAQs and Unstarred LAQs well in advance i.e. 10 days before the reply is given to the Office of Hon'ble Minister for Revenue, IT, Labour & Employment for his perusal and approval.

The Hon'ble Minister also desires that necessary instructions be given to the subordinate staff that no leave during the Assembly Session will be granted.

Therefore, all are directed to comply with the above instructions strictly.

This is issued with the approval of the Hon'ble Minister (Revenue, IT, Labour & Employment).

  
(R. Aga)  
OSD to Minister  
(Revenue, IT, Labour & Employment)

To,

1. The concerned Secretaries.
2. The Under Secretary (Revenue – I), Secretariat, Porvorim.
3. The Under Secretary (Revenue – II), Secretariat, Porvorim.
4. The Joint Secretary (Revenue), Secretariat, Porvorim.
5. The Under Secretary (Labour), Secretariat, Porvorim.
6. The Collector (North), North Goa District, Panaji.
7. The Collector (South), South Goa District, Margao.
8. The Director, Directorate of Settlement & Land Records, Panaji.
9. The Commissioner Labour & Employment, Shrama Shakti Bhavan, Panaji.
10. The Director, Information Technology, Altinho, Panaji.
11. The Managing Director (ITG), Altinho, Panaji.

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