

Dated: 01st January, 2018.

OFFICE MEMORANDUM

Sub: Economy measures and rationalisation of Expenditure for the Financial Year 2017-18.

In order to achieve the targets, set in the Goa Fiscal Responsibility and Budget Management Act, 2006; Government has issued various instructions containing economy measures vide O.M. No. 8/3/2006-Fin (R&C) dated 20/11/2006, O.M. No. 8/3/2006-Fin (R&C) (Part-I) dated 31/12/2014, O.M. No. 8/3/2006-Fin (R&C) (Part-I) dated 15/01/2016 and O.M. No. 8/3/2006-Fin (R&C) (Part-I)/(A) dated 30/11/2016.

2. It has been brought to the notice of the Government that Departments have the tendency of indulging in bulk purchases at the fag end of the financial year, in order to incur expenditure of unspent budgetary provisions allotted for the given financial year. Most of the time, these provisions exceed the requirement which leads to wasteful expenditure by the Departments. In order to curb the above tendency, a ban on purchases of the following items is ordered with immediate effect upto 31-03-2018 (or such date which may be ordered, whichever is later):

- (a) Furniture, cupboards and Office furnishings, electrical, electronic appliances / fixtures, etc.,
- (b) Computers, Printers, Computer related peripherals, etc.,
- (c) Photocopier machines, Xerox machines, etc.,
- (d) Air-Conditioners,
- (e) Telephone instruments, fax machines, etc., and
- (f) Office vehicles / staff cars.

The Director of Accounts is directed not to entertain any bills of purchases made from the date of issue of this O.M. and even if the

Departments resort to such purchases during this period and thereafter submit the bills in the following financial year, the same should not be entertained.

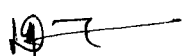
In the event the Departments are in urgent need of the aforestated items, then specific prior approval of Department of Finance (Expenditure) should be obtained.

3. For the current Financial Year 2017-18, not more than 12% of the budgetary estimates shall be spent in the last three months of this financial year, except under the flagship schemes of the Government/Central Sponsored Schemes and wherever possible Revenue side expenditure may be reduced by 40% till the financial year end. During the month of February and March, the expenditure of each Department should be limited to 07% of the Budget Estimate and in no case should it exceed the limit prescribed. This limit is to be enforced both Scheme-wise as well as for the Demands for Grants as a whole, subject to the additional provisions in the Revised Estimates, if any.

4. In the month of January to March, payment should be made for the goods and services actually procured and other related expenses, in the previous months and the reimbursement of the expenses already incurred and not for new items of purchase of goods and services with the exception of the following:

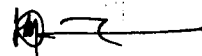
- (i) Advance payment / payment to contractors, for work orders already issued.
- (ii) Loans and advances, for Government servants and other relief measures as per schemes.
- (iii) For other exceptional cases with the prior approval of the Finance Department.

5. These directions / instructions are to be strictly complied with and it is to be ensured that Departments curb all types of wasteful expenditure which takes place during the month of January to March. The Departments / Offices should restrain themselves from making fresh purchases, issuing orders for items and schemes for which



budgetary provisions are not available. The Departments / Offices are required to ensure that all procedures are complied with and there is no infructuous and wasteful expenditure and the Heads of Departments / Offices are required to ensure compliance thereof.

6. The above measures for rationalization of expenditure are intended to curb unnecessary revenue expenditure and provide funds for development activities under Capital Account, as well as provision for payment of revised pay and arrears thereon, on account of implementation of Seventh Pay recommendations. Therefore, Finance Department encourages the Departments to surrender savings under Revenue Account by making judicious assessment of their requirements.



(Daulat A. Hawaldar, IAS)

Finance Secretary

To,

1. All Secretaries to Government, Secretariat, Porvorim.
2. Secretary to Hon'ble Governor, Raj Bhavan, Dona Paula.
3. O. S. D. to Hon'ble Chief Minister, Secretariat, Porvorim.
4. O. S. D. / P. S. to Hon'ble Ministers, Secretariat, Porvorim.
5. O. S. D. / P. S. to Hon'ble Speaker / Dy. Speaker, Legislature Secretariat, Porvorim.
6. P. S. to Chief Secretary, Secretariat, Porvorim.
7. All Secretariat Departments, Secretariat, Porvorim.
8. All Heads of Departments/Offices.
9. All Budget Controlling Authorities.
10. The Director of Accounts, Panaji.
11. The Jt. Director of Accounts, South Branch, Margao.
12. The Sr. Dy. Accountant General (Audit), Audit Bhavan, Porvorim.
13. All the Corporations/Autonomous Bodies.
14. Guard file.
15. Office file.