GOVERNMENT OF GOA
DIRECTORATE OF HIGHER EDUCATION
DTE Complex, Alto, Porvorim-Goa.
Tel:2415585/2410824 Email: dir-dhe.goa@nic.in
No.3/76/2017-18/DHE/R.R's/30/6 Dated:26/12/2017

CIRCULAR

Sub:- Filling up of posts in Directorate of Higher Education by transfer on deputation.

1. It is proposed to fill up the below mentioned posts in Directorate of Higher Education by transfer on deputation of suitable officials.

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Designation of the Post</th>
<th>Pay scale as per VIth Pay Matrix</th>
<th>No of Posts</th>
<th>Grades from which the posts are to be filled on deputation</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Asstt.Director(Adm/Est.) (Group B Gazetted)</td>
<td>Level - 7</td>
<td>01</td>
<td>By transfer on deputation from :- Section officer from secretariat cadre or Office Superintendent(Outside Secretariat) OR Senior Assistant from secretariat cadre or Head Clerk from any Government Department, with 5 years’ experience in the Grade.</td>
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<tr>
<td>02</td>
<td>Asstt.Director(SHEC) (Group B Gazetted)</td>
<td>Level - 7</td>
<td>01</td>
<td>By transfer on deputation from :- Section officer from secretariat cadre or Office Superintendent(Outside Secretariat) OR Senior Assistant from secretariat cadre or Head Clerk from any Government Department, with 5 years’ experience in the Grade.</td>
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<tr>
<td>03</td>
<td>Asstt.Director(Trg/Dev) (Group B Gazetted)</td>
<td>Level - 7</td>
<td>01</td>
<td>By transfer on deputation from :- Section officer from secretariat cadre or Office Superintendent(Outside Secretariat) OR Senior Assistant from secretariat cadre or Head Clerk from any Government Department, with 5 years’ experience in the Grade.</td>
</tr>
<tr>
<td>04</td>
<td>Network Engineer (Group C Non-Gazetted)</td>
<td>Level - 6</td>
<td>01</td>
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<td></td>
<td>By transfer on deputation from officials under State/Central Govt. holding analogues post possessing the Educational qualification of Degree in Engineering /Technology/Computers (Electronics and Telecommunication/Information Technology)</td>
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<td>OR</td>
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<td></td>
<td>Officials in pay level 5 possessing the Educational qualification of Degree in Engineering /Technology /Computers (Electronics and Telecommunication /Information Technology) with 3 years total experience.</td>
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<td>OR</td>
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<td></td>
<td>Officials in pay level 4 possessing the Educational qualification of Degree in Engineering /Technology /Computers (Electronics and Telecommunication /Information Technology) with 5 years total experience.</td>
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</table>

2. The period of deputation shall be initially for a period of three years extendable for a further period of 2 years as per the exigencies and shall be regulated as per the terms of deputation as contained in O.M issued by Department of Personnel vide No.13/4/74-PER dated 20/11/2013 and as amended from time to time.

3. It is requested that the vacancy be circulated amongst the eligible officials of the department and the names of such eligible officials who are willing to work on deputation in Directorate of Higher Education may be forwarded through proper channel to Directorate of Higher Education on or before 19/01/2018 alongwith their bio-data in the appended proforma with the application.
4. It may be confirmed that no disciplinary proceeding/vigilance cases are pending or contemplated against the officials proposed for the deputation.

5. This issues with the approval of Government

[Signature]

(Diwakar N. Rane)

Under Secretary (Higher Education)

Encl: Proforma

To,

1. All the Heads of the Departments
2. The Joint Secretary(GA), G.A.D,
   Secretariat, Porvorim.
3. The Guard File
4. Office File

....with a request to circulate the vacancies among the eligible officials of their department.
PROFORMA

1. Name in Full :-
2. Date of Birth :-
3. Residential Address :-
4. Contact Number :-
5. Department in which working:-
6. Present Designation :-
7. Date of appointment in the Present post :-
8. Present Pay Level as per Pay matrix :-
9. Place of present posting :-
10. Educational Qualification :-
11. Date of entry in Government Service :-
12. Service particular in brief (since date of joining in Govt. Service)

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Name of the Department</th>
<th>Post held</th>
<th>Period</th>
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</table>

13. Brief particulars of the present duties (To be attached as a separate sheet and countersigned by the controlling officer)

14. Any other Information:-

Place:-
Date :-

CERTIFICATE
(To be given by the forwarding authority)

Verified and certified that the particulars furnished by the applicant are correct. It is certified that no disciplinary proceedings/vigilance case is either pending or contemplated against the said official

Signature of the forwarding Authority/Head of Department