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Department of Personnel
Government of Goa
Secretariat, Porvorim-Goa, 403 521

File No.2/38/75-PER(Vol.IV) | 2928

Dated:26/09/2017

OFFICE MEMORANDUM

It has been decided by the Government that the vacancy arising due to Earned Leave, EOL, Study Leave, Maternity Leave, Child Care Leave or any other such kind of leave exceeding sixty days, in respect of regular employees shall be filled through advertisement on contractual basis through a Walk-in-Interview module.

2. The leave vacancy in the above respect will be specifically against the individual who has proceeded on leave and shall be co-terminus with the leave period and the same can be extended or curtailed, to match the tenure of the leave period.

Provided that, under no circumstances such contract appointment against the leave vacancy shall exceed the period of one year duration. In case the period exceeds one year, the process as indicated above shall be initiated de-novo.

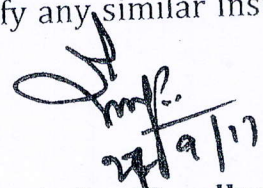
3. The person appointed on contract shall be permitted one day casual leave on completion of every 15 days in office. No other leave shall be admissible to contract employee, under the leave vacancy.

4. The Selection Committee for the above cases shall be chaired by the Head of Department concerned comprising two other Members in the rank of Gazetted Officers of the Department concerned, to be nominated by the Head of Department (in absence of Gazetted Officer, senior most Group 'C' Official to be nominated by the Head of the Department).

5. No separate Government approval is required to fill up such vacancies arising out of above reasons.

6. Retired Government employees can be engaged without Walk-in-Interview subject to the payment being fixed as per rules and subject to maximum period of one year & age limit of 65 years.

7. These instructions shall supersede or modify any similar instructions issued in this regard to the extent as above.


(Yetindra Maralkar)
Additional Secretary (Personnel)

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DD (Adm)
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1. All Heads of Departments/Offices.
 2. All Secretariat Departments.
 3. All Corporations/Autonomous Bodies.
 4. Guard File
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