Detailed Procedure for Surprise Inspection for Registration/New License/Renewals of Manufacturers/Dealers/Repairers of Weights and Manufacturer/Packers/Importers of Packaged Commodities

Surprise Inspection Procedure is as follows:

1. At Manufacturers premises:
   a. The licensee shall produce the original licence to the inspecting officer.
   b. The stock register maintained has to be produced to the inspecting officer.
   c. The model approval certificate of the weights / measures / weighing instrument / measuring instrument being manufactured shall be produced to the inspecting officer.
   d. The verification certificate of the weights / measures / weighing instrument / measuring instrument kept for sale shall be produced to the inspecting officer.
   e. The inspecting officer will provide the inspection report to the applicant.

2. At the Dealers / Repairer Premises:
   a. The licensee shall produce the original licence to the inspecting officer.
   b. The stock register maintained shall be produced to the inspecting officer.
   c. The verification certificate of the weights / measures / weighing instrument / measuring instrument kept for sale shall be produced to the inspecting officer.
   d. The inspecting officer will provide the inspection report to the applicant.