



GOVERNMENT OF GOA

CITIZEN CHARTER

Directorate of Agriculture

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CITIZEN CHARTER

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DIRECTORATE OF AGRICULTURE

GOVERNMENT OF GOA

INTRODUCTION:

The Directorate of Agriculture has been implementing various welfare schemes for the benefit of farmers in the State of Goa. Various programmes of State and Central Government are implemented for sustainable Development of Agriculture enhancing livelihood of farmers in the State. Various new programs are launched along with enhancement of benefit under earlier Schemes.

All these programs are planned and supported by the Government in the interest of the farming community so as to assist them in making their respective Agricultural activity remunerative, productive and at the same time providing a viable source of employment.

The citizen charter is prepared by categorizing various activities in different themes for the benefit of farmers and as a guide to assist them in availing the schemes to its full potential.

These programmes are implemented by the Directorate of Agriculture through its various Zonal Agricultural Offices / Training Centres / Mechanical Cultivation Offices so as to make its benefits reach to the farmers at their door steps with adoption of modern e-governance mode.

INDEX

Sr.No.	Contents	Page No.
1	AGRONOMY SECTION SCHEMES	1 -- 5
	(a) HORTICULTURE SCHEMES (b) AGRONOMY SCHEMES	
2	FARM AND EXTENSION SECTION SCHEMES	6 -- 8
	(a) TRAINING AND EXTENSION FOR FARMERS	
3	WATERSHED SECTION SCHEMES	8 -- 11
	(a) MACHINERY AND TECHNOLOGY	
	(b) PLANT PROTECTION	
4	(c) DEVELOPMENT OF MANURES & FERTILIZERS	
5	(d) SOIL & WATER CONSERVATION	
6	(e) RASHTRIYA KRISHI VIKAS YOJANA	
7	KRISHI CARD, FARMER REGISTRATION AND PROCEDURE TO AVAIL V ARIOUS SCHEMES	12 -- 15
8	FERTILIZER CONTROL ACT AND ORDER	16 -- 17
9	INSECTICIDE ACT, 1968	18
10	GOA FRUITS AND ORNAMENTAL PLANT NURSERIES ACT 1995	19
11	WHOM TO CONTACT AT HEAD QTRS.	20
12	TELEPHONE NOS. OF SUB- OFFICES OF DIRECTORATE OF AGRICULTURE	21

Sr. No.	Type of Assistance	Amount of subsidy/Criteria	Name of Scheme
1	Assistance for cultivation of Banana, Pineapple & Papaya	75% subsidy, Rs. 67500/- per ha.	Development of Horticulture Assistance for cultivation of fruit plants under State & NHM
2	Assistance for cultivation of Flowers i.e. Bulbous flowers	75% subsidy, Rs. 75000/ha.	Assistance for cultivation of Flowers under State & NHM
	Assistance for cultivation of Loose flowers	75% subsidy, Rs. 45000/ha.	
3	Assistance for cultivation of fruits and spices, Mango, Chickoo, Nutmeg, Cashew, Kokum, Guava, etc.	75% subsidy, Rs. 30,000/ha.	Assistance for cultivation fruit & spices
4	Assistance for cultivation of cashew	75% subsidy, limited to Rs.30,000/-ha. in 3 yearly installment	Area expansion in cashew under State & NHM
5	Assistance for replacing old deceased senile cashew trees with planting of new grafts.	50% subsidy limited to Rs.20,000/-ha.	Rejuvenation/replace of senile plantations.
6	Procurement of vegetable from farmers at pre-fixed rates.	Procurement at pre-fixed rates through procurement centres.	Procurement of vegetable
7	Distribution of Fruit and spice plants to households in rural areas.	1 or 2 fruit or spice plants free of cost	Assistance for distribution of fruit plants for home-stead gardens
8	Assistance for cultivation of coconut with local varieties.	Rs.30,000/- per ha. @ 160 palms/ha. in two yearly installment	Coconut Development Board /State Scheme Assistance for cultivation of coconut.
9	Assistance for cultivation of Hybrid coconut variety.	50% subsidy limited to Rs.150/- per Hybrid coconut seedling Min. area 0.05 ha. (Rejuvenation) and 0.1 for area expansion.	State Sector Scheme of 50% assistance for cultivation of Hybrid coconuts seedlings.

10	Assistance for cultivation of fruits & Vegetable in polyhouses/ shadenet houses	a) Subsidy on structure upto 100% limited to standard cost max. 0.4 ha. per beneficiary and min. 100 sq.mts	Assistance for protected cultivation for growing flowers & vegetables. State & NHM
		b) Subsidy on structure on planting material 50% limited to standard cost.	
11	Inputs like manures and micronutrient mix, for improving the coconut cultivation.	Rs.15,000/ha. for eligible farmers with min. 0.1 ha. and max. 2.00 ha. area	Assistance for productivity improvement of productivity in Coconut Gardens.
12	Demonstration to improve productivity in cashew and for soil and water conservation	Rs.15,000/- ha.	Productivity improvement in cashew
13	Outlets on kiosks for sale of vegetable	GSHCL provides outlets for sale of farmers produce	Promotion of vegetable with assured market
14	Support for farmers to get an assured price for Arecanut sold to registered traders.	Rs.170/- kg. limited to Rs.20/- per kg. for 1 st category Rs.120/- kg. limited to Rs.10/- per kg. for other categories.	Assured price for Agriculture produce
15	Support for farmers to get an assured price for coconut sold to registered traders.	Difference between Assured price of Rs.8/- and Average rate fixed as notified by GBAMB whichever is higher limited to a max. 50,000 nuts, in 5 ha./and mim. 500 nuts per farmer. Max. support price per nut is Rs.4/-	Assured price for Agriculture produce
16	Support for farmers to get an assured price for Cashewnut sold to registered traders	Difference between actual price and assured price of Rs. 100/- per kg. limited to max. 2000 kgs. in 5 ha.area and min. 50 kgs./beneficiary.	Assured price for Agriculture produce

17	Support for farmers to get an assured price for Oil palm, sold to M/s. Godrej Agrovet Ltd.	Difference between price per tonne notified by GOPPMC and Rs. 9,000/tonne of FFB	Assured price for Agriculture produce
18	Assistance to farmers to grow local & hybrid varieties of vegetables	50% subsidy on seed	Assistance for vegetable seed
19	Vermi compost units (HDPE vermi bed)	50% subsidy Rs.8,000/- per unit	Assistance under organic farming- NHM.
20	Assistance for vegetable seed and other inputs (Hybrid & open pollinated varieties)	100% subsidy Rs.33,750/- per ha. for hybrid and Rs. 22,500/- per ha. for open pollinated.	Assistance for vegetable cultivation- NVIUC
21	Assistance for production of honey and promotion of traditional tribal occupation in a scientific manner.	Subsidy of 75% for General and 90% for ST/SC farmers limited to Rs.2.07 lakhs for General and 2.48 for ST/SC	Promotion of bee keeping for honey production under NHM.
22	Assistance for installation of new pumpset for irrigation.	90% subsidy on standard cost.	Assistance for creation of irrigation facilities infrastructure
	Assistant for replacement of old pumpset	50% subsidy on standard cost	
	For above 5 HP pumpsets and add on gadgets	50% subsidy on standard cost	
23	a) Installation of drip irrigation system	90% Subsidy	Assistance for micro irrigation State and Central
	b) Installation of sprinkler system	70% Subsidy	
24	Assistant for laying pipes to carry water from the source to the field minimum area is 0.1 ha.	50% limited to Rs.25000/- per farmers	Assistance for water conveying pipeline

25	Assistance to create water storage facilities.	50% subsidy limited to Rs.80000/- for Min. 15 m ³ and Max.100 m ³ storage.	Assistance for water storage tank
26	Assistance for digging & construction of Irrigation well in a minimum area of 0.2 ha. per farmer	75% of standard cost limited to Rs.1.50 lakhs per well	Assistance for Digging and Construction of Well
27	Availability of Quality certified seed made available for promotion of higher productivity & production of food grains crops and food security of the State. (paddy, pulses, groundnut)	50% subsidy on seed limited to max. 2 ha.	Assistance for Quality/certified seed
28	Assistance to popularize time saving cultivation technique such as mechanized transplanting.	50% subsidy limited to Rs. 1.00 lakh	Promoting Improved Technology
29	Assistance on pro rata basis to farmers to compensate farmers in adopting Improve Technology through System Rice Intensification (SRI)	Assistance of Rs. 10,000/ha. min. area 0.1 ha.	System for Rice Intensification for SRI Farmers
30	a) Assistance to save crops from domestic & Wild Animals individual farmers/community farmers groups can decide the type of fencing as enlisted.	75% subsidy for general category	Assistance for traditional fencing
		90% SC/ST category	
	b) Solar fencing is provided under 40% State Share & 50% Central Share. (RKVY)	90% subsidy limited to max. Rs. 2.00 lakhs per individual	Solar Power Battery Fencing

31	Support for farmers in order to get an assured price for alsando crops, sold to co-operative Societies.	Difference between actual price and Assured price of Rs.70/- kg. limited to 800 kg/farmer	Assured price for Alsando
32	Support for farmers in order to get an assured price for sugarcane crops.	Difference between 2400/tonne and actual price announced by SSSK Ltd.	Assured price for Sugarcane
33	Support is provided to farmers for paddy crop sold to authorized paddy purchase agencies.	Difference between actual price and Assured price of Rs.19 kg limited to 5000 kg./ha. 7500 kg./ farmer/season and min. 100 kgs.	Assured price for Paddy.
34	Distribution of new & improved varieties seed of paddy, pulses & groundnut	Seed kits given free of cost for trial	Distribution of Seed Minikits
35	Free seedling of sugarcane of 1 month age are distributed free of cost	Rs. 12,500 seedling/ha.	Establishment of Sugarcane Seed Farm
36	Inputs like seed, bio fertilizer, etc. are given to farmers	Rs. 12,000/ha.	Groundnut cultivation under RKVY
37	Sale of seed on subsidized rate.	50% subsidy	Distribution of seed
38	A group of 40 farmers are trained exclusively on groundnut cultivation in 3 (Three) phases.	Rs. 20,000/training	Trainings
39	Assistance is given for construction of protection wall with laterite stone/river pebbles for protection of field.	Assistance of 50% of standard cost is given	Assistance for construction of retaining wall for soil conservation
40	Salt resistant paddy varieties are distributed	100% subsidy on salt resistant	Revitalization of khajan land

41	Training for a group of 20 rural youths for 2 months on Skill Development in Agriculture Operations	Rs. 300/day/ trainee towards daily expenses during training.	Human Resource Development in Agriculture. Skill Development in Farming Operations.
42	Training for a group of 20 participants on maintenance & operation of Agriculture Machinery	Rs. 300/day/ trainee	Skill Development in Operation of Agricultural Machinery
43	Training for a group of 25 participants for 2 days on various topics of Agricultural importance to farmers, NGO's students.	Rs. 300/-per day per trainee	On Campus Training
44	Training for a group of 20 - 40 farmers for 1 day on various local issues in Agriculture & Home Science, Farmers/ land owners/ Agricultural labour, students etc. are eligible who have interest in Agri. programmes.	Rs. 9000/training	Off Campus Training
45	Study tour of farmers within the State to study new practices and for exposure.	Rs. 200/ day/trainee	Study tour of farmers within the State
46	Study tour of 90 farmers in 3 batches, outside the State for 5 - 6 days.	Rs. 600/day and 3 tier AC fare/equivalent per trainee.	Study tour of farmers outside the State
47	To conduct exhibition on various issues of Agriculture and allied Sector by Department, NGO, Farmers's Club etc.	50% cost upto Rs. 5.00 lakhs.	Workshop /Exhibition/ Seminars.

48	8 Goan Students are given financial aid in Agriculture & allied courses for degree courses	Stipend of Rs.2000/- month/student and Rs.10000/ per student /year paid to the University	Support for undergraduate education in Agriculture
	Agri - 5 seats		
	Hort - 2 seats		
	B.Tech - 1 seat		
49	Post graduation Students for Goan students.	Stipend of Rs. 3000/ month/Student	Support for post graduation (M.Sc (Agri))/(Hort.)
50	Assistance for promoting agriculture through training programmes by NGO's, farmer's clubs etc. with specific training module 2 training would be subsidized/year	50% cost or Rs. 20,000/-	Assistance for Agriculture Training Centre
51	Incentives in form of cash prizes are given to encourage farmers every year on the occasion of Goa Liberation day	Krishi Ratna - Rs. 2.00 lakhs	State Agriculture Awards
		Krishi Vibhushan- Rs.1.00 lakhs	
		Krishi Bhushan- Rs. 0.50 lakhs	
		Fr.Inacio Almeida - Rs. 0.50 lakhs	Special Agriculture Award.
52	Compensation to farmers whose crops are affected due to natural calamities and other damages.	Compensation subsidy as per standard cost fixed for each crops limited to max. of Rs.25,000/- per ha. and min.of Rs.1000/- for crops and max.Rs.1,00,000/- or 25% of estimated cost. Additional Rs. 5,000/- for other calamities are sanctioned with Govt. approval.	Shetkari Adhar Nidhi

53	Registration of farmers for efficient delivery of services, with a classification of their respective Land holding.	Krishi Cards are provided free of cost	Krishi Card.
54	Krishi Mahotsav for 500 farmers	Rs.1.25 lakhs	"
55	Support in order to overcome the price rise of 10 essential vegetables and 5 essential commodities.	25% subsidy on vegetables, & 5% subsidy on commodities	Govt. Intervention Control of Price Rise (GICPR)
56	Subsidy on hire charges while booking Government machinery and those from registered agencies/individual on tractor, mini tractor.	50% subsidy on standard cost	Subsidy for Custom Service in Agriculture Mechanization
57	Assistance for purchase of Agri-Machinery like transplanter, tractor, power tiller, sprayer, weed cutter, juicer extractor, sprayer, Mini-tiller, manually operated power operated etc.	75% subsidy of standard cost or actual cost whichever is less to general farmers and 90% for SC/ST farmers	Promotion of Mechanization in Agriculture assistance for purchase of Agricultural Machinery.
58	For purchase of paddy combine harvester (NGO's, Society, Club), SHG's are eligible.	75% subsidy of standard cost or actual cost whichever is less	Assistance for purchase of Agricultural Machinery & Equipments
59	Assistance on purchase of implements/attachment used for Agriculture operations which are beneficial to farmers.	Subsidy of 50% for General Category & 75% for SC/ST on actual cost or standard cost whichever is less	Assistance for purchase of Agriculture equipment/implements
60	For upkeep & maintenance of machinery belonging to registered agencies on completion of 500 hrs. work in one calendar year.	Rs. 40,000/year	Special assistance for maintenance of tractors under Custom Services.

61	Assistance for leveling the land upto a max. of 10% slope and minimum 500 m ² area should be developed.	50% of standard cost min. area 2000 m ² max. 1.0 ha.	Assistance for land leveling
62	Assistance for cleaning of plot where in new scientific plantation of Agriculture/Horticulture crop is intended.	50% of actual cost or max. Rs.15000/ha. As one time assistance released after actual planning is made in cleared plot.	One time Assistance for removal of weeds shrubs bushes aquatic weeds manually/mechanically.
63	Supply of pesticide to manage seed borne pest & diseases affecting crops.	Supply of pesticides Free of cost for seed treatment.	Crop Protection in Agriculture. Assistance for seed treatment.
64	For promoting Integrated Pest Management Assistance on purchase of pesticides/Bio-pesticides/weedicides to protect crops.	75% subsidy limited to Rs.4500/ha. for general category and 90% subsidy to ST/SC farmers limited to Rs.5400/ha. for a max. of 4.00 ha. area	Assistance for Integrated Pest Management
65	Assistance for purchase of plant protection equipment for protection of crops like sprayers.	75% subsidy for General 90% subsidy for SC/ST	Crop production and Input Management Mechanization in Agriculture
66	Funding for allied sectors of Agriculture including Animal Husbandry, Dairy, Fisheries, Co.Op. Research, Registered Farmers Groups, Societies, NGO's, Private Companies on PPP mode for production, growth development of infrastructure & assets.	100% for Govt. based projects and 25% for others	Rashtriya Krishi Vigyan Yojana (RKVY)
67	Interest subsidy on loans for Agriculture & Allied Activities.	Loan upto Rs.5.00 lakhs for period of 5 years for individual beneficiary and interest above 4% is subsidized.	Interest subsidy on loans
68	Soil sample analysis from farmer's fields for major /minor nutrients	Free of cost	Analysis of Soil samples

69	Promotion of non-conventional sources of energy. Construction of Biogas Units.	90% subsidy against standard cost as per the size of biogas plant.	Assistance for construction of Biogas plants State and Central Scheme
70	Promotional incentives for promotion of Biogas is payable to field/staff farmers involved in motivation of target group.	Rs.1000/- per plant completed and commissioned.	Incentive for promotion of Biogas Units.
71	Assistance on purchase of soil conditioners for improvement of Soil Health.	75% subsidy or Rs.4500/- per ha. upto a maximum of 4 ha. SC/ST- 90% subsidy or Rs.5400/- per ha. whichever is less	Assistance for soil conditioner
72	Assistance to purchase micro nutrients like Boron, Magnesium Sulphate, and other notified micro nutrients.	Rs. 6000/- per ha. or 75% subsidy for a maximum of 4 ha./farmer. For SC/ST farmers Rs.7200/- per ha. or 90% subsidy whichever is less	Assistance for use of Micro- nutrients.
73	Assistance for construction of Pucca Compost production units.	50% subsidy limited to Rs. 1000/- per cu. mt. of compost pit.	Assistance for Organic Manures Units
		75% subsidy limited to Rs. 1500/- per cu mt. for SC/ST farmers	
74	Assistance for construction of Vermi-Compost Units	75% subsidy or Rs.1500/- per cu. mt. whichever is less. Subsidy is adjusted under State and Central Sector Schemes.	Assistance for Vermi-Compost Units
75	Assistance to SC/ST for purchase & use of various Agriculture inputs like seed, planting material, fertilizers, pesticides, etc.	75% subsidy limited to Rs. 12000/- per ha. maximum limit 2 ha.	Assistance for Agriculture inputs
76	Assistance for poly Vermi composting	75% subsidy on cost for 100-500 litres bins	Assistance for poly vermi composting bins

77	Farmers who avail loans for Agriculture/allied activities can get loans at 4%.	Interest subsidy for repayment of interest over & above 4%. Interest subsidy is paid directly to designated banks on routing through banks	Interest subsidy scheme for Agriculture and Allied activities.
78	Assistance for Water harvesting structures on hill slopes or plain areas designed to tap run off water through NGO's, SHG's, Clubs Societies.	18289/unit. Assistance of Rs.18289/- per unit established.	Development of Jalkhund
79	Assistance for desilting & renovation of water bodies like ponds, tanks, etc, below 500 sq.mts.	100% subsidy as per GSR or Rs.70,000/- ha. of area benefitted.	Desilting & Revitalization of Ponds & Tanks.
80 (a)	Support for Dry land Horticulture and cultivation of Medicinal plants.	Supply of planting material free of cost	Western Ghat Development Programme (a) Production Programmes
(b)	Establishment of Agro processing units and traditional art & crafts production unit.	50% of standard cost limited to Rs.30000/- per unit	
(c)	Conservation of soil & water through land development on the basis of slope	50% of cost limited to standard costs.	
(d)	Assistance for Soil conservation Structures: Bank Stabilization, Drain diversion dug out ponds, gully control.	50% of fixed standard cost	(b) Conservation programmes
(e)	Crescent shaped structure for water conservation	Rs. 25/ trench.	
81	Organizing Promotional meetings for farmers.	5 Trainings for 50 farmers per training per zone. Maximum of Rs.200/- participants	Western Ghat Development Programme
82	Krishi Mahotsav to showcase advances in Agriculture	Rs.1.25 lakhs per Mahotsav for 500 farmers	

PROCEDURE TO AVAIL VARIOUS SCHEMES

KRISHI CARD IS MANDATORY TO AVAIL MAJOR SCHEMES OF AGRICULTURE DEPARTMENT.

PROCEDURE TO MAKE KRISHI CARD

Farmer has to apply for Krishi Card in prescribed format along with following documents placed in file with Annexures of land details duly signed.

- a) Self attested copy of all Form I & XIV of land parcels wherein farmer intends to take various benefits/schemes.
- b) No objection certificate/self declaration of co-occupants/co-tenants as the case may be.
- c) Affidavit of applicant with declaration of his share ownership/title as the case may be.
- d) Passport size Photograph of applicant.
- e) Self attested copy of Adhar Card, Election Card, Ration Card, Bank Passbook/Mandate Form Xerox.
- f) Self attested copy of Adhar Card, Election Card, Bank passbook Xerox of Nominee of applicant.
- g) Certificate of caste issued by Competent Authority in case of SC/ST Farmers.

PROCEDURE TO AVAIL VARIOUS SCHEMES

I. ASSURED PRICE SCHEMES FOR CROPS

(Paddy, Alsono, Sugarcane, Arecanut, Coconut, Cashew, Oil palm)

- a) Application in prescribed format with GAR 32 stating Krishi Card number.
- b) Original Bill towards sale of produce to designated procuring agency / dealer.

II. PURCHASE OF AGRICULTURE INPUTS

(Micronutrients, Soil Conditioner, Pesticides, Weedicides, sprayer pump, minor implements)

- a) Application in prescribed format with GAR 32 stating krishi card number.
- b) Original Bill towards purchase of input from designated procuring agency / dealer.

III. PURCHASE OF MACHINERY (Mechanisation)

1) For approval for purchase

- a) Application in prescribed format with GAR 32 stating Krishi Card number.
- b) Quotation of Machinery to be purchased from authorised dealer registered with Department of agriculture Government of Goa.
- c) Undertaking stating use of machinery for agriculture purpose only and for minimum six years.

2) For release of Subsidy

- a) Purchasing of approved type/make/model of machinery on receipt of administrative approval of competent authority.
- b) Submission of Bills/receipt/invoice and towards purchase of machinery
- c) Submission of photograph of machinery with applicant.

IV. CONSTRUCTION OF WELL

1) For approval for purchase

- a) Application in prescribed format with GAR 32 stating Krishi Card number
- b) Copy of Survey plan
- c) Estimate.
- d) Undertaking stating use for agriculture purpose only and for minimum six years.
- e) No objection / Permission of Water Resource Department

2) For release of Subsidy

- a) Construction of well as per size approved on receipt of administrative approval of competent authority.
- b) Submission of Bills / receipt / invoice and towards Construction of well
- c) Submission of photograph of Constructed well with applicant.

V. PURCHASE OF PUMP/ PIPELINE

1) For approval for purchase

- a) Application in prescribed format with GAR 32 stating Krishi Card number.
- b) Copy of Survey plan
- c) Quotation of pump / pipeline from authorised dealer registered with Department of Agriculture, Government of Goa.
- d) Undertaking stating use for agriculture purpose only and for minimum six years.

2) For release of Subsidy

- a) Installation of pump / pipeline as per size approved on receipt of administrative approval.
- b) Copy of bill / Deposit slip towards Agriculture purpose connection from Electricity Department
- c) Submission of Bills / receipt / invoice and towards Installation of pump / pipeline
- d) Submission of photograph of pump etc. with applicant

VI. PURCHASE OF DRIP /SPRINKLER PIPELINE

1) For approval for purchase

- a) Application in prescribed format with GAR 32 stating Krishi Card number.
- b) Copy of Survey plan
- c) Quotation of Drip /Sprinkler system with design from authorised dealer registered with Department of agriculture Government of Goa.
- d) Undertaking stating use for agriculture purpose only and for minimum six years.

2) For release of Subsidy

- a) Installation of Drip/Sprinkler as per size approved on receipt of administrative approval.
- b) Submission of Bills / receipt / invoice and towards Installation of Drip / Sprinkler system.
- c) Certificate of MI Engineer and Dealer
- d) Submission of photograph of Drip / Sprinkler system etc. with applicant

VII. CONSTRUCTION OF FENCING

1) For approval before construction

- a) Application in prescribed format with GAR 32 stating Krishi Card number.
- b) Copy of Survey plan
- c) Estimate / Quotation from registered dealer in case of solar fencing.
- d) Undertaking stating use for agriculture purpose only and for minimum six years.
- e) No objection of Village Panchayat in case of Stone / Rubble wall fencing.

2) For release of Subsidy

- a) Construction of Fencing as per size approved on receipt of administrative approval of competent authority.
- b) Submission of Bills / receipt / invoice and towards Construction of fencing
Submission of photograph of Constructed fence with applicant

VIII. CONSTRUCTION OF POLYHOUSE / SHADENET

1) For approval before construction

- a) Application in prescribed format with GAR 32 stating Krishi Card number.
- b) Copy of Survey plan
- c) Estimate / Quotation from registered dealer of poly house/shadenet with project report routed through bank / financial institute.
- d) Undertaking stating use for agriculture purpose only and for minimum six years.

2) For release of Subsidy

- a) Construction of Polyhouse/Shadenet as per size approved on receipt of administrative approval of competent authority.
- b) Submission of Bills / receipt / invoice and towards Construction.
- c) Submission of photograph of Constructed Polyhouse/Shadenet with applicant

IX. PLANTATION OF FRUIT / FLOWER / SPICE CROPS UNDER NHM / STATE SECTOR HORTICULTURE.

- a) Application in prescribed format with GAR 32 stating krishi card number.
- b) Submission of original Bill /Receipt / Invoice towards purchase of planting material

X. CONSTRUCTION OF JALKUND

1) For approval before construction

- a) Application in prescribed format with GAR 32 stating Krishi Card number.
- b) Copy of Survey plan
- c) Estimate / Quotation from registered NGO assigned work in respective Taluka

2) For release of Subsidy

- a) Construction of Jalkund as per size approved on receipt of administrative approval of competent authority.
- b) Submission of Bills / receipt / invoice and towards Construction.
- c) Submission of photograph of Constructed Jalkund with applicant

XI. DESILTING OF POND LAKE

1) For approval before construction

- a) Application in prescribed format with GAR 32 stating Krishi Card number.
- b) Copy of Survey plan
- c) Estimate/Quotation from registered NGO assigned work in respective Taluka
- d) Resolution of NGO /SHG utilizing the pond /lake

2) For release of Subsidy

- a) Desilting and reconstruction of pond / lake per size/ design approved on receipt of administrative approval of competent authority.
- b) Submission of Bills / receipt / invoice and towards Construction.
- c) Submission of photograph of Constructed pond / lake with applicant / user

XII. CUSTOM SERVICE SCHEME FOR TILLAGE FOR PADDY / PULSE / GROUNDNUT CULTIVATION

- a) Application in prescribed format with GAR 32 stating Krishi Card number.
- b) Submission of original Bill / Receipt / Invoice towards hire charges of machinery from service provider registered with department or depositing difference amount in case of Government machinery.

XIII. PURCHASE OF PADDY / VEGETABLE / PULSE / GROUNDNUT SEED AT 50% SUBSIDIZED RATE

- a) Depositing difference amount of 50% at sales counter of Department or of designated society by the department at the time of purchase.

XIV. WESTERN GHAT DEVELOPMENT PROGRAMME

1) For approval before construction

- a) Application in prescribed format with GAR 32 stating Krishi Card number.
- b) Copy of Survey plan as the case may be.
- c) Estimate / Quotation OF work.

2) For release of Subsidy

- a) Execution of work as per size/ design approved on receipt of administrative approval of competent authority.
- b) Submission of Bills / receipt / invoice and towards Construction.
- c) Submission of photograph of work executed

XV. SHETKARI ADHAR NIDHI

- a) Application in prescribed format with GAR 32 stating Krishi Card number.
- b) Submission of photograph of damage.
- c) Submission self declaration stating damage and its cause.
- d) Submission of fire report in case of fire damage or submission affidavit stating damage and its cause.

XIV. ASSISTANCE TO SC/ST FARMERS FOR PURCHASE OF AGRICULTURE INPUTS / IMPLEMENTS UNDER SCP/TSP

- a) Application in prescribed format with GAR 32 stating Krishi Card number.
- b) Submission of Bills / receipt / invoice and towards purchase of Agricultural inputs/implements
- c) Submission of SC/ST Certificate issued by Competent Authority

FERTILIZER CONTROL ACT AND ORDER

Fertilizer Control Order 1985: Registrations certificate/letter of Authorization for Retail/Wholesale Fertilizer dealers are issued under clause 7 of Fertilizer Control Order (FCO) 1985.

I. Registration of New Dealers:

Procedure & format to obtain Letter of Authorization

Documents/Forms required for application.

- a) Application Form A 1 in duplicate
- b) Certificate of source of supply fertilizer under Form "O"
- c) Site Plan/Sketch showing sale point/storage point.
- d) Recommendations of Fertilizer Inspector
- e) Copy of challan paid in the Govt. treasury/receipt as per prescribed fee of Rs.600/- for a wholesale dealer and Rs.300/- for retailer. The certificate/acknowledgement will be valid for a period of 3 years and issued in Form A2.

II. Renewal of registration certificate/Letter of Authorization (LOA):

Documents required:

- a) Application in form "A1" in duplicate.
- b) Certificate of source of supply of fertilizer under Form "O"
- c) Original Certificate/Letter of Authorization
- d) Recommendation of Fertilizer Inspector.
- e) Copy of challan paid in the Govt. treasury/receipt as per prescribed fee of Rs.400/- for wholesale and Rs.200/- for retailer. Late fee of Rs.200/- and Rs.75/- wholesaler and retailer is applicable respectively if the application is submitted within one month of expiry date.

III. Amendments to certificates/LOA

- a) Application on plain paper
- b) Certificate of source of supply in Form "O"
- c) Original Certificate/Letter of Authorization
- d) Amendment fee of Rs.30/- per product for wholesale and Rs.20/- per product for retailer after due recommendation of fertilizer Inspector.

IV. Duplicate/Additional copy of certificate:

- a) Application on plain paper
- b) Fee of Rs.50/- for wholesaler and Rs.20/- for retailer.

V. Organic fertilizers like city compost, organic manure, Vermi compost and Bio fertilizers like Rhizobium, Azatobacter, Acetobacter and Azospirillum are brought under the perview of FCO 1985.

Manufacture and sale of above organic manure and Bio fertilizers require Registration Certificate/Letter of Authorization from Directorate of Agriculture

Procedure to obtain a certificate of manufacture of bio fertilizers/organic fertilizer.

1. Application in Form D in duplicate
2. Site Plan/Sketch showing Manufacturing Unit/Storage point.
3. List of Laboratory facilities available
4. Name and address of Compliance Officer designated for FCO purposes.
5. Analysis report of the product.
6. Inspection report of fertilizer inspector
7. NOC of Pollution Control Board, Factories and Boilers.
8. Bagging and packing details.
9. Copy of challan paid in the Government Treasury/receipt towards payment of fees.

Sr.No.	Particulars	Fees (In Rs.)
A	Fee under Fertilizer Control Order, 1985	
1	Grant of letter of authorization to Wholesale Dealer	600/-
2	Grant of letter authorization to Retail Dealer	300/-
3	Renewal of letter of Authorization Wholesale Dealer	400/-
4	Renewal of letter of Authorization to Retail Dealer	200/-
5	Late fee for renewal of letter of Authorization to Wholesale	200/-
6	Late fee for renewal of letter of Authorization to Retail Dealer	75/-
7	Amendment in letter of Authorization to Wholesale Dealer	30/- per product
8	Amendment in letter of Authorization to Retail Dealer	20/- per product
9	Duplicate/addition copy of letter of authorization to Wholesale	50/-
10	Duplicate/addition copy of letter of authorization to Retail Dealer	20/-
B	For manufacturing unit of fertilizer mixture/special	
1	Grant of certificate for Manufacture of fertilizer	1000/-
2	Grant of certificate for Manufacture of Bio fertilizer like	1000/- per product
3	Grant of certificate of manufacture of organic fertilizers like Press	- do -
4	Grant of certificate for Manufacture of Special Mixture of fertilizers	500/-
5	Renewal of certificate for Manufacture of Bio fertilizer like	500/- per product
6	Renewal of certificate for manufacture of fertilizer	500/-
7	Amendment in certificate for manufacture of fertilizer	200/- per product
8	Late fee for renewal of certificate for manufacture of Fertilizer	100/-
9	Duplicate/additional copy of certificate for manufacture of	100/-
C)	Sale of Non Standard Fertilizer	
1	Grant of authorization for a sale of Non-Standard fertilizer like in	
a)	Stock upto 20 tons	200/-
b)	Stock more than 20 tons	200/-

INSECTIDE ACT, 1968:

Implementation of the insecticide Act, 1968

I. ISSUE OF MANUFACTURING LICENCE

Any manufacturer of insecticide or desiring to do so after obtaining registration certificate for the products desired to be manufactured from Central Insecticide Board and Registration Committee (CIB & RC) Faridabad.

Procedure & format to obtain certificate/license

- a) Apply in Form III for new license or Form IV for renewal of license giving details of registration of insecticides to be manufactured, name(s) of expert persons, safety provision etc.
- b) Payment of a fee of Rs.50/- for each insecticide to be manufactured subject to a maximum of Rs.500/- for each place of manufacture.
- c) License issued is valid for maximum of two calendar years with 31st December being date of expiry.

II. ISSUE OF LICENSE TO SELL, STOCK, OR EXHIBIT FOR SALE OR DISTRIBUTE INSECTIDES.

Any person desirous of trading in pesticides/dealers of pesticides

Procedure & format to obtain certificate/license

- a) Apply in Form VI for new license or Form VII for renewal of existing license.
- b) Furnish valid principal certificate (from manufacturer)
- c) Payment of a fee of Rs.20/- per insecticide subject to a maximum of Rs.300/- for each place of stocking/sale etc.
- d) License is valid for maximum of two calendar years with 31st December being date of expiry.

III. PHYTOSANITARY CERTIFICATE

All persons wanting to take seeds, planting material, fruits, etc. outside the country.

Procedure & format to obtain certificate/license

Application on prescribed format giving details of material with scientific name to be transported.

Description and number of packages: Place of origin, means of conveyance and the port of entry (city and country).

Supporting documents: Source of purchase/acquisition and disinfestations treatment from competent authority like Zonal Agricultural Officer, Farm Superintendent etc.

GOA FRUITS AND ORNAMENTAL PLANT NURSERIES ACT, 1995:

I. Registration certificate for nurseries valid for 5 years.

All those propagating & involved in trade of planting material should apply in prescribed Form "A" to the Zonal Agricultural Officer who will forward the same to the Licensing Authority after due formalities.

Those involved in trading should produce a valid license copy from the supplier.

License fees are Rs. 1000/-.

II. RENEWAL OF REGISTRATION VALID FOR 5 YEARS

All registered nurseries are required to renew their nursery licenses after 5 years in prescribed Form C.

Renewal fees are Rs. 1000/-.

III. AMENDMENT.

In case of any amendment e.g. changes in location, name, additional plants or deletions, application for amendments may be made to the Director of Agriculture through the Zonal Agricultural Officer.

Amendment fees are Rs.100/-

WHOM TO CONTACT FOR SCHEME / TECHNICAL INFORMATION.

Sr.No.	Subject	Officer to be contacted	Phone No.
1	Director of Agriculture	Shri. Orlando Rodrigues	2465443/ 2465840
2	District Officer (North)	Shri. Ulhas B.Pai Kakode	- do -
3	District Officer (South)	Shri. Satish C. Dev	2735079
4	Farm, Training, Research, Public Grievance, Publication	Shri. Ulhas B.Pai Kakode, Dy. Director of Agriculture (Farms)	2465443/ 2465840
5	Horticulture Development Programmes, Irrigation	Shri. Nelson Figueiredo, Dy. Director of Agriculture (Agronomy)	- do -
6	Cereal Development, Sugarcane, Banking Issues		
7	Plant Protection, Pesticides, Manures Fertilizers, SC/ST Programmes	Shri. Yadvendra N. Dessai, Dy. Director of Agriculture (WS)	- do -
8	Watershed Development/Mechanization, Desilting of ponds.		
9	Soil Conservation Division/repair of bunds, Programmes	Shri. P. B. Akki, Executive Engineer, SCD	- do -
10	Agricultural Machinery	Shri. N. G. Dabholkar, Asstt. Director (A.E)	- do -
11	Planning & Budgeting/Vigilance Officer	Shri. Chintamani B. Perni, Asstt. Director of Agriculture (P&E)	- do -
12	Administrative Matters	Shri. S.P. Signapurkar, Dy. Director (Admn.)	- do -
13	Accounts Matters	Smt. Tereza Fernandes, Accounts Officer	- do -
14	Public Information Officer (P.I.O.)	Ulhas B.Pai Kakode	- do -
15	Public Grievances Officer	Smt. Ana Dias Camara, Asstt. Director of Agriculture (Hort)	- do -

TELEPHONE NOS. OF VARIOUS OFFICES UNDER
DIRECTORATE OF AGRICULTURE

Sr.No.	Name of the Office	Phone Nos.
1	The Programme Co-ordinator, Krishi Vigyan Kendra, South, Margao-Goa	2704201
2	The Managing Director, Goa State Horticultural Corporation Ltd., "Kullagor" Tonca, Caranzalem-Goa.	2461204/02
3	Asstt. Director of Agriculture (FT), Farmers Training Centre, Ela Old-Goa	2285325/2284119
4	Zonal Agricultural Officer, Valpoi	2374246
5	Zonal Agricultural Officer, Bicholim	2362128
6	Zonal Agricultural Officer, Pernem	2201291
7	Zonal Agricultural Officer, Mapusa	2262368
8	Zonal Agricultural Officer, Tiswadi	2285329
9	Zonal Agricultural Officer, Ponda	2312119
10	Zonal Agricultural Officer, Sanguem	2604253/2604145
11	Zonal Agricultural Officer, Quepem	2662116
12	Zonal Agricultural Officer, Canacona	2643066
13	Zonal Agricultural Officer, Dharbandora	2344500
14	Zonal Agricultural Officer, Sanquelim	2364088
15	Zonal Agricultural Officer, Margao	2715005
16	Farm Superintendent Codar	2980681
17	Farm Superintendent Kalay	2967642
18	Mechanical Cultivation Officer, Tonca	2465446/2465443
19	Mechanical Cultivation Officer, Mapusa	2262159
20	Mechanical Cultivation Officer, Margao	2714201
21	Mechanical Cultivation Officer, Curchorem	2659422
22	Govt. Farm Margao	2704201
23	Soil Testing Laboratory (N)	2285325
24	Soil Testing Laboratory (S)	2704201

DIRECTORATE OF AGRICULTURE
TONCA, CARANZALEM-GOA- 403 001.
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