



Government of Goa
Directorate of Women & Child Development,
Panjim-Goa.

Applications are invited from prospective candidates for filling up one post of **Social Welfare Officer/Probation Officer** purely on Contract basis who are fulfilling the requisite conditions, for an initial period of one year:

Educational Qualification & experience	Age limit	Salary
1. Master's degree in Social Service/Social Welfare/Social work/Sociology/Psychology/Home Science with Nutrition of Child Development as a subject from a recognized University or equivalent	Not exceeding 42 years (Relaxable for Government servants up to 5 years in accordance with the instructions/orders issued by the Government)	Rs. 20,000/- per month, consolidated
2. Should be Computer literate		
3. Knowledge of Konkani.		
4. Desirable Knowledge of Marathi		

The application form can be downloaded from the Department website at www.goa.gov.in
Interested candidates fulfilling the educational qualifications prescribed for the post may submit his/her application along with the certified copies of qualification/15 years Residential Certificate/valid Employment Card/Birth Certificate/ issued by Government to the Director of Women & Child Development, 1st Floor, Shanta Building, St. Inez, Panjim-Goa. on or before **31st July, 2013 by 5.00 pm.**

Director

Prescribed Application Proforma

Serial No. _____

To,
The Director,
Directorate of Women & Child Development,
Panjim-Goa.

Affix
passport
size
photograph

Sub: Application for the post of Social Welfare Officer/Probation Officer on Contract basis,

- 1. Name:- (in block letters) _____
- 2. Father's/Husband's Name _____
- 3. Date of Birth:- _____ 4. Age _____
- 4. Gender (Male/Female) _____ 6. Marital Status _____
- 5. Address for Correspondence _____

6. Contact Details: a) Landline No. _____

b) Mobile No. _____

c) e-mail _____

7. Employment Exchange Reg. No. _____ Valid up to _____

8. Educational Qualifications:

Sr. No	Degree/Diploma/certificate	Month & Year of passing	Name of Institution/ Board/University	% achieved
1	2	3	4	6

(Note: May attach additional sheets, if required)

9. Work experience in the field:

Sr. No.	Place of Work	Post Held	Date		Period
			From	Up to	
1		2	3	4	5

(Note: May attach additional sheets, if required)

10. Extra Curricular activities, if any along with supporting documents/certificates: _____

DECLARATION

I hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of particulars or information given herein being found false or incorrect, my candidature for the recruitment is liable to be rejected or cancelled. In the event of my misstatement/discrepancy in the particulars being detected, after my appointment, my services shall be terminated without any notice to me.

Place: _____

Dated:- _____

Signature of the candidate
Name:-

NOTE: Attested copies of the following certificates in proof of being authentic should be enclosed without fail

1. Birth Certificate
2. Valid Employment Exchange Registration Card
3. Educational Qualification,
4. Experience Certificate
5. 15 years Residence Certificate in Goa, issued by the Taluka Mamlatdar.
6. Any other certificates, found relevant.