HISTORY: In the year 1961 after the liberation of Goa from the Portuguese regime, the Marmagao Port Health Administration was taken over by the Health Department of Union Territory of Goa, Daman & Diu. Subsequently the Ministry of Health and Family Planning, Government of India took over the administration of Port Health Organisation, Marmagao on 26th June, 1970. Senior Class I CHS Doctor has been posted as Port Health Officer.

The main function of Port Health Organisation are enforcement of Indian Port Health rules/Acts/WHO guidelines/International Health Regulations while carrying out works at Port Health Organisations. In addition, Port Health Organisation Marmagao cover Quarantine works at Dabolim Goa Air Port.

STAFF POSITION: The total staff strength of Port Health Organisation, Marmagao are four only. They are as follows with their scales of Pay:

1) Port Health Officer, Gr. ‘A’ (Rs. 12000-375-16500/-) … 1 Post
2) U.D. Clerk, Gr. ‘C’ (Rs 5000-150-8000/-) … 1 Post
3) L.D. Clerk, Gr. ‘C’ (Rs. 4000-100-6000/-) … 1 Post
4) Peon, Gr. ‘D’ (Rs. 2550-55-2660-60-3200/-) … 1 Post

Present Salary Drawn

<table>
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<th></th>
<th>Basic</th>
<th>D.P</th>
<th>D.A.</th>
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<tr>
<td>1) PHO</td>
<td>12000/-</td>
<td>7500/-</td>
<td>5119/-</td>
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<tr>
<td>2) UDC</td>
<td>6050/-</td>
<td>3025/-</td>
<td>1906/-</td>
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<tr>
<td>3) LDC</td>
<td>4400/-</td>
<td>2200/-</td>
<td>1386/-</td>
</tr>
<tr>
<td>4) PEON</td>
<td>2960/-</td>
<td>1480/-</td>
<td>932/-</td>
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DUTIES OF PORT HEALTH ORGANISATION MARMAGOA STAFF:

(a) PORT HEALTH OFFICER: (i) He is head of the Organisation and over all incharge of PHO GOA Administration as well as Sanitation Section. He is the Drawing & Disbursing officer vested with cheque drawing power.

(ii) He looks after the Quarantine works at Port Health Organisation Marmagoa as well as Quarantine works at Dabolim Goa Airport.

(iii) He gives Medical advice to ships crew members.

(iv) Sanitary Inspection of ships calling at Marmagoa Harbour.

(v) Issue of Radio Free Pratique & Health Clearance, etc.

(vi) Issue of Deratting Exemption Certificates.

(vii) Issue of Medical Chest Inspection Certificates.

(viii) Lifting of Food & Water Samples.

(ix) Yellow fever vaccinations to International travelers/ Ships crew members.

(x) Issue of Licences to Ship Chandlers/ Water suppliers, Catering establishment at Port.

(xi) Sanitary Inspection of Port/Deck Areas.

(b) U.D.CLERK: He is working in the Administrative Section of PHO and does the work as below:

(i) Preparation of Annual Budget Estimates, Revised Estimates, Letter of Credit etc.

(ii) Preparation of drafts and sending for approval of the Port Health Officer.

(iii) Checking of Salary bills, Contingent bills etc.

(iv) Maintenance of office Records.

(v) As a Care taker of the Govt. Property.

(vi) Looks cash section of the office.

(vii) Preparation of all Weekly, Fortnightly, Monthly, Quarterly and Yearly Statements.

(viii) Miscellaneous Typing work.

(c) L.D.CLERK: He does all office typing works.

(ii) Prepares Pay Bill & Contingent bills.
(iii) Incharge of office stores.

(iv) Inward & Outwards of letters.

(v) Other Miscellaneous works as and when required.

(c) PEON:

(i) He assists Cashier while bringing cash from the bank.

(ii) He assists Port Health Officer during Quarantine works.

(iii) Helps in despatching of letters.

(iv) Delivers letters entered in Peon book.

DIRECTORY OF OFFICER AND OTHER STAFF

(1) DR. NARASIMHA BHAT  
Port Health Officer,  
Port Health Organisation,  
Marmagoa Harbour Goa – 403803.  

Office Tel. No. 0832-2520292

Residence:  
1) Port Health Organisation building,  
Marmagoa Harbour Goa- 403803.  

Res. Tel No. 0832 2520278

2) S – 4 – CURTI SADAN,  
HAVELI- CURTI PONDA  
GOA 403401  

Tel. No. 0832 2314817  
Mobile: 9822151482

(2) Shri J.A. FALEIRO  
U.D.Clerk-cum Cashier,  
Port Health Organisation,  
Marmagoa harbour Goa-403803.  

Office Tel. No. 2520292

Residence :  
House No. 4, Bairo Morod, Cotta  
P.O. Chandor Salcette Goa.  

Tel. No. 2784260

(3) Shri S.J. GADEKAR  
L.D.Clerk,  
Port Health Organisation,  
Marmagoa Harbour Goa 103803  

Tel. No. 2520825

Residence:  
P.W.D. Quarters,  
Crs. No. B 8.4,  
Near MMD, Office  
Head Land Sada,  
Marmagoa.  

Tel. No. 2520825
(4) Shri R.S. VELIP, Tel. No. 2520292
Peon,
Port Health Organisation,
Marmagao harbour Goa.

Residence: (a) P.W.D. Quarters,
Qr. No.Avl
Bogda, Vasco-da-Gama, Goa.

(b) Morpilla Fatrorpa, Tel No. 2670837
H.No. 180,
P.O. Morpila Via Cuncolim Goa.

BUDGET ALLOTTED TO PORT HEALTH ORGANISATION, MARMAGOA
(Rs. in thousands)

1. SALARY .... 825.0
2. WAGES 5.0
3. T.E. 25.0
4. O.E 160.0
5. PP & SPL. SERVICES 5.0
6. R.R.T. 75.0
7. M.S. 20.0
8. Med. Treatment 25.0
9. Minor Works 30.0
10. OTHER CHARGES 15.0

TOTAL 1185.0

OFFICE TIMING: 09.00 Hrs. to 17.30 Hrs.
Lunch break 13.00 Hrs. to 13.30 Hrs.

DR. NARASIMHA BHAT, PORT HEALTH OFFICER/ PHO/ Public Information
officer GOA is available at Port Health Organisation, Marmagao for any information,
help to the General Public.