

GOVERNMENT OF GOA

Citizen's Charter

For

Goa Gazetteer Department

Issued by

**GOA GAZETTEER DEPARTMENT
GOVERNMENT OF GOA
PANAJI - GOA**

CITIZEN'S CHARTER FOR
GOA GAZETTEER DEPARTMENT
GOVERNMENT OF GOA

The Goa Gazetteer department is located at Junta House, 3rd Lift, 4th floor, Panaji.

2. Areas of Activity:

It deals with the work of compilation and publication of:

1. District Gazetteers.
2. State Gazetteers.
3. District and State Gazetteers in regional languages.
4. Supplementaries to District Gazetteers.
5. Source Material for the History of Freedom Movement in Goa.
6. Goa: History and Places of Interest and
7. Standardisation of the spellings of place names and railway station names in Goa.

3. Meaning, scope and importance:

A Gazetteer literally means a geographical index or a geographical dictionary. Its scope is however much wider. It presents within a limited range and in a readable manner, a comprehensive view of a country and its people. It describes the physical features of a region, relates its history and discusses the social, political and economic life of the people inhabiting it. It thus serves as a guide to the administrator, a source of information to the researchers and reference book for the general public and visiting tourists.

The Gazetteers are classified into *Districts*, *State* and *National* series according to its scope and importance. Besides, the department also carries out the work of standardization of the spellings of place names and railway station names in Goa in Roman and Devnagari script under the State Names Authority, chaired by the Honourable Minister for Revenue, Government of Goa with the Executive Editor as its Members Secretary.

4. On Going Schemes:

Since its inception in May 1970, the department has done commendable work by bringing out nine publications so far (Please see Appendix I).

Presently, the work of compilation and publication of the following on-going schemes is under progress:

- i) Source Material for the History of Freedom Movement in Goa;
- ii) Goa History and Places of Interest;
- iii) Up- dating the published Gazetteer and bringing out the Gazetteer of the State of Goa and
- iv) Standardisation of the spellings of place names and railway station names in Goa.

5. Library:

The department has a Library containing over 1000 reference books in English, Konkani and Marathi under the charge of an Assistant Research Officer. It also contains complimentary copies of District and State Gazetteers received on reciprocal/exchange basis from the Gazetteer Departments of different States and Union Territories of India. Very often students and research scholars refer our Library which is open to the public from Monday to Friday during office hours i.e. 9.45 a.m. to 12.45 a.m. and 2.15 p.m. to 5.00 p.m.

6. Public Grievances Officer and Nodal Officer:

In view of standing Government instructions Shri Bonifacio Dias, Research Officer is appointed as Public Grievances Officer and Smt. Shailaja A. Velingkar, Assistant Research Officer as Nodal Officer. For any information the aforesaid officials may be contacted at Telephones No. 2226302 and 2435321 during office hours from Monday to Friday.

7. Sale of Gazetteer Publications:

In view of the importance of the wealth of information contained in the Gazetteers and its related publications Government has duly authorized the Department to sell its publications at the following sales counters:

- i) Government Printing and Stationery, Near Police Headquarters, Panaji and
- ii) Office premises at Junta House, 3rd Lift, 4th Floor, Panaji.

Besides, efforts are being made to make available Gazetteer publications for sale at the display Counters, Book Exhibitions, Research Institutions, Libraries, University colleges, Higher Secondary Schools etc. which can fetch substantial revenue to the Government.

APPENDIX – I

List of the Publications brought out by the Department

Sr. No.	Name of the Publication	Year	Price	Remarks
1	2	3	4	5
1.	Gazetteer of the Union Territory of Goa, Daman and Diu – Part I & Part II & III*	1979	Rs. 53/-	*Out of Stock.
2.	Who's Who of the Freedom Fighters of Goa, Daman and Diu – Vol I .	1986	Rs. 50/-	
3.	Who's Who of the Freedom Fighters of Goa, Daman and Diu. Vol. II.	1990	Rs. 50/-	
4.	Trial of T.B. Cunha- Vol. I	1991	Rs. 90/-	
5.	Denationalisation of Goans	1991	Rs. 5/-	
6.	Trial of Laximikant V.P. Bhembre Vol. II	1992	Rs. 60/-	
7.	Trial of Rama Krishna Hegde Vol. III	1993	Rs. 60/-	
8.	Trial of Jose Inacio de Loyola Vol. IV	1994	Rs. 75/-	
9.	Trial of P.K. Kakodkar – Vol. V.	1996	Rs. 60/-	
10.	Trial of the Four – Vol. VI	1999	Rs.125/-	
11.	Trial of Anant Thali and Maria Calista Araujo – Vol-VII.	2001	Rs. 275/-	
12.	Trial of Upendra D. Sinai Talaulikar Vol VIII.	2002	Rs. 100/-	