

Under the Allocation of Business Rules, 1987 as amended in 1995, the Law Department (Establishment Section) is entrusted with the following functions and duties:-

- (a) To process applications received from Advocates to become Notaries as well as applications for renewal of Certificate of Practice as Notaries and for extension of their area of practice.
- (b) To process applications of Legal practitioners who want to be empanelled as Government Counsels before the District and Subordinate Courts as well as Government Pleaders before the Administrative Tribunal and Government Advocates before High Court of Bombay at Goa.
- (c) Matters dealing with the Administration of Justice including sanction of expenditure on construction of Courts and Quarters for the Judicial Officers as well as repairs of existing Court buildings.
- (d) Matters relating to establishment of Administrative Tribunal.
- (e) Matters regarding framing of Recruitment Rules for Goa Judicial Service Cadre including appointment of Judicial Officers and their service conditions.
- (f) Matters under Free Legal Aid Scheme.
- (g) Appointment of Advocate General as well as appointment of Standing Counsels for the State of Goa before the Hon. Supreme Court.
- (h) Matters regarding appointment of cadre Public Prosecutors, cadre Assistant Public Prosecutors apart from Special Public Prosecutors as and when decided by the Government.
- (i) Establishment matters of Registration Department such as appointment of State Registrar, District Registrars and Civil Registrars-cum-Sub-Registrars.
- (j) Matters regarding payment of Professional fees of Government Counsels before the District and Subordinate Courts, Government Advocates / Additional Government Advocates in the High Court, P.Ps in the High Court and A.G., apart from Standing Counsels appearing for the State of Goa before Supreme Court.