



Government of Goa

DEPARTMENT OF HANDICRAFTS, TEXTILE & COIR

Craft Complex, Neuginagar, Panaji-Goa.403001

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Email: dhtcgoa@gmail.com

No. DHTC/Admn/Advt./7 (1)/11-12/476

Dated:- 29/03/2016.


ADVERTISEMENT

Applications in the prescribed proforma on plain paper with recent passport size coloured photograph duly pasted on the right side of the application alongwith details such as name in full , complete present and permanent residential address (with Landline /Mobile no.), Date of Birth, Educational Qualification/s, 15 years Residence Certificate in the state of Goa duly issued by the Competent Authority, Employment Registration Number, Experience Certificate if any and Caste Certificates enclosing therewith self attested copies, are invited by the Department of Handicrafts, Textile & Coir, Craft Complex, Neuginagar, Panaji- Goa latest by **18th April 2016** for filling up the post of Lower Division Clerk as detailed here below:-

Sr. No.	Name of post	No. of posts and category	Scale of Pay	Educational Qualification
1	Lower Division Clerk	Unreserved OBC ST	04 02 01 PB-I Rs.5200- 20200 + Grade Pay Rs.1900	Essential: 1) Higher secondary school certificate or equivalent qualification from a recognized institution. 2) Should be computer literate. 3) Knowledge of Konkani. Desirable: 1) Knowledge of Marathi

Age limit:- Not exceeding 40 years or as per Government instructions issued from time to time. (Relaxable for Government Servant/ reserved category as per the instruction/orders issued by the Government from time to time).

The successful candidates shall be selected based on merit in written test and by following the due procedure as per Government policy/ regulations in force.


(Ashok V. Rane)
Director

Department of Handicrafts, Textile & Coir

Prescribed Application Proforma

Affix latest
photograph

To,
The Director,
Department of Handicrafts, Textile & Coir,
Craft Complex, Neuginagar,
Panaji -Goa.

Sub:- Application for the post of _____ (Category:-----)

1. Full Name of the applicant(InCapital letters) :
2. Residential Address with Pincode:
3. Telephone No./Mobile No:
4. Nationality:
5. Male/Female
6. Date of Birth :
7. Age as on closing date of receipt of application
8. Experience :
9. Valid Employment Registration No.:
10. Category : _____ (ST/OBC/General)
11. Educational Qualification/s/ Additional qualification, (if any) :
12. Extra-curricular activities (if any):
13. Details of certificate enclosed:

Declaration

I hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of particulars or information given herein being found false or incorrect, my candidature for the recruitment is liable to be rejected or cancelled. In the event of my misstatement/ discrepancy in particular being detected, after my appointment, my service shall be terminated without any notice to me.

Place:

Dated:

Signature of the candidate
Name