



Captain of Ports Department  
Government of Goa  
Dayanand Bandodkar Road,  
Panaji - Goa - 403001, India.

DCP: Britona
Entry: 12366
Date: 22/4/15

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No. A 11022/Principal/Part (1)/Prom. (Adhoc)/ 1292 Dated:- 20/04/2015.

To,

Directorate of Information & Technology,  
Panaji - Goa.

Sub:-Filling up of one (01) post of 'Principal', Group 'B' Gazetted in the pay scale of PB-2 ₹ 9300-34800+ ₹ 4600 G.P. by 'Transfer on deputation' in the Maritime School, Britona under the Captain of Ports Department, Government of Goa.

DD (Admn)/SP  
Sir,

I am directed to inform that, Government of Goa has proposed to fill the following post by 'Transfer on deputation' in the Captain of Ports Department, Government of Goa, situated at Dayanand Bandodkar Road, Panaji-Goa, 403 001.

1. **Principal, Group 'B' Gazetted:-** 1 post

i) Pay Scale:- PB-2 ₹ 9300-34800+ ₹ 4600 G.P.

ii) Eligibility Criteria:- Officers holding analogous posts under Central /State Government.

**Essential qualifications:**

i) S.S.C. or equivalent.

ii) Master or Mate (Home Trade)

OR

2<sup>nd</sup> Engineer M.O.T.

OR

2<sup>nd</sup> Mate (Foreign going)

OR

Diploma in Ship-Building Institute.

OR

Master Chief Petty Officer Gr. I or Gr. II from the Indian Navy.

OR

Master Chief Mechanical Engineer Gr. I or Gr. II from Indian Navy

iii) Two years experience as Instructor in the Maritime School or similar Institute.

iv) Knowledge of Konkani.

**Desirable:-** Knowledge of Marathi.

(Period of deputation not exceeding three years).

The terms and conditions of deputation shall be governed as per the existing standard terms of deputation as prescribed by the Government and amended from time to time. The tenure of deputation shall initially be for a period of one year which is likely to be extended for further period if necessary, in public interest. The total period of deputation shall ordinarily not exceed 3 years.

The willing Officers holding analogous posts under the Central/State Government should apply for the post of 'Principal' in the prescribed proforma (Annexure-A) appended hereto **Through Proper Channel**, duly addressed to the Captain of Ports & Ex-Officio Jt. Secretary, Captain of Ports Department, Government of Goa, Dayanand Bandodkar Road, Panaji-Goa on or before 19/06/2015.

The applicants who shall apply for the post will not be allowed to withdraw their candidature subsequently.

The Curriculum Vitae (Annexure-A) of the applicants duly supported by the requisite documents will be assessed by the Selection Committee while selecting candidates for appointment to the post by transfer on deputation basis.

The Government of Goa reserves its rights to short list the candidates and also to reject the incomplete applications and applications received after due date of submission of applications as mentioned above without assigning any reason. The applications which are not as per the prescribed Proforma (Annexure-A) shall also be summarily rejected.


In view of the above, it is requested to kindly circulate the vacancy amongst the Officers of your Department/Office and forward the applications of the eligible Officers willing to come on deputation and whose services could be spared by the Government immediately in the event of their selection, duly recommended alongwith the following documents to this office through Registered Post latest by 19/06/2015.

- 1) Up-to-date character rolls and service particulars.
- 2) Annual Confidential Dossiers (ACRS) for last five years.
- 3) Composite statement of cadre clearance/integrity certificate/vigilance clearance/penalty statements (Annexure-C-II) appended hereto.
- 4) Written willingness.

The Government will consider the names of only those Officers who are fulfilling the eligibility conditions as specified above and whose applications in the appended proforma(Annexure-A) are received "Through Proper Channel" duly supported with the above mentioned documents on the due date fixed for submission of applications as stated above.

The date prescribed for recommendation of the names may kindly be adhered to strictly, so as to enable this Government to take timely action for filling up the post.

Yours faithfully,

  
(Capt. James Braganza)  
Captain of Ports & Ex-Officio  
Jt. Secretary

Encl:- Annexure-A, Annexure-C-II.



**Captain of Ports Department**

Government of Goa

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A 11022/Principal/Part (1)/Prom. (Adhoc)/

Dated:- 20/04/2015.

**INVITATION OF APPLICATIONS**

**NOTICE INVITING APPLICATIONS FOR FILLING UP THE POST OF 'PRINCIPAL' IN THE MARITIME SCHOOL, BRITONA BY TRANSFER ON DEPUTATION UNDER THE CAPTAIN OF PORTS DEPARTMENT, GOVERNMENT OF GOA.**

Applications from the Officers holding analogous posts under the Central/State Government are invited by the Captain of Ports & Ex-Officio Jt. Secretary, Captain of Ports Department, Government of Goa, for filling up of below mentioned Group "B" Gazetted post by **transfer on deputation** in the Captain of Ports Department, Government of Goa, situated at Dayanand Bandodkar Road, Panaji, Goa.

Sr. No.	Name of post	No. of post	Pay Scale
1.	Principal	01	PB-2 ₹ 9300-34800 + ₹4600 G.P.

**Eligibility Criteria:-** Officers holding analogous posts under Central /State Government.

**Essential qualifications:**

- i) S.S.C. or equivalent.
- ii) Master or Mate (Home Trade)  
OR  
2<sup>nd</sup> Engineer M.O.T.  
OR  
2<sup>nd</sup> Mate (Foreign going)  
OR  
Diploma in Ship-Building Institute.  
OR  
Master Chief Petty Officer Gr. I or Gr. II from the Indian Navy.  
OR  
Master Chief Mechanical Engineer Gr. I or Gr. II from Indian Navy
- iii) Two years experience as Instructor in the Maritime School or similar Institute.
- iv) Knowledge of Konkani.

**Desirable:-** Knowledge of Marathi.

(Period of deputation not exceeding three years).

The terms and conditions of deputation shall be governed as per the


existing standard terms of deputation as prescribed by the Government and amended from time to time. The tenure of deputation shall initially be for a period of one year which is likely to be extended for further period if necessary, in public interest. The total period of deputation shall ordinarily not exceed 3 years.

The eligible and willing Officers should apply for the post in the prescribed proforma (Annexure-A) appended hereto **Through Proper Channel**, duly addressed to the Captain of Ports & Ex-Officio Jt. Secretary, Captain of Ports Department, Government of Goa, Dayanand Bandodkar Road, Panaji-Goa, 403 001, on or before 19/06/2015.

The Offices of the Central/State Government while recommending the names of eligible Officers willing to come on deputation and whose services could be spared in the event of their selection, may forward their applications alongwith the following documents through Registered Post to the Captain of Ports & Ex-Officio Jt. Secretary, Captain of Ports Department, Government of Goa, Dayanand Bandodkar Road, Panaji-Goa, 403 001.

- 1) Up-to-date character rolls and service particulars.
- 2) Annual Confidential Dossiers (ACRS) for last five years.
- 3) Composite statement of cadre clearance/integrity certificate/vigilance clearance/penalty statements (Annexure-C-II) appended hereto.
- 4) Written willingness.

The Government will consider the names of only those Officers who are fulfilling the eligibility conditions as specified above and whose applications are received through proper channel on due date of submission of applications as mentioned above. The Government of Goa reserves its rights to reject the incomplete applications and the applications received after the due date of submission of applications as mentioned above without assigning any reason. The applications which are not as per the prescribed Proforma shall also be summarily rejected.

  
(Capt. James Braganza)  
Captain of Ports &  
Ex-Officio Jt. Secretary to  
Government of Goa.

**ANNEXURE-A**  
**CURRICULUM VITAE PROFORMA**  
**TO BE SUBMITTED BY THE APPLICANT THROUGH PROPER**  
**CHANNEL**

1. Name and address (in Block letter) ... ..
2. Date of birth (in Christian era) ... ..
3. Date of retirement under Central/State Government rule ... ..
4. Educational Qualifications ... ..
5. Whether Education and other Qualifications required for the post are satisfied.( If any qualifications has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

	Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
Essential	(1)	
	(2)	
	(3)	
Desired	(1)	
	(2)	

6. Please state clearly whether in the light of entries made by you above, you met the requirement of the post ... ..

7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient ...

Office / Institution	Post held	From	To	Scale of pay and basic pay	Nature of duties (in details)

8. Nature of present employment , i.e., *ad hoc* or Temporary or Quasi- Permanent /Permanent ...

9. In case the present employment is held on deputation/ contract basis, please state—  
 (a) The date of initial appointment ... ..  
 (b) Period of appointment on deputation / contract.  
 (c) Name of parent office / organization to which you belong ... ..

10. Additional details about present employment Please state whether working under (indicate the name of your employer against the relevant column)—

- (a) Central Government ... ..
- (b) State Government ... ..
- (c) Autonomous Organization ... ..
- (d) Government Undertaking ... ..

- (e) Universities .....
- (f) Others .....

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade .....

12. Are you in revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale .....

13. Total emoluments per month now drawn .....

14. Additional information, if any, which you would like to mention in support of your suitability for the post .....

( This among other things may provide information regards to (i) additional academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the Vacancy Circular / Advertisement).

(Note - Enclose a separate sheet, if the space is insufficient )

15. Please state whether you are applying for the deputation (ISTC) / Absorption/ Re-employment Basis. (Officers under Central / State Governments are only eligible for "Absorption". Candidates of non- Government Organizations are eligible only for Short Term Contract). .....

16. Whether belong to SC/ST .....

17. Remarks .....

( The candidates may indicate information with regards to (i) Research publication and report and special project (ii) Awards / Scholarship / Official Appreciation (iii) Affiliation with the professional bodies/institutions /societies and (iv)any other information.

(Note - Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular /advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Date.....

Address .....

.....

Countersigned

.....

.....

(Employer with Seal)

ANNEXURE – C - II  
Composite Statement of Cadre Clearance, Integrity Certificate,  
Vigilance Clearance, Major/Minor Penalties, etc.

Sr. No.	Name of the Officer	Cadre Clearance	Integrity Certificate/ Clearance	Vigilance Certificate/ Clearance	Statement of major/minor penalties, if any, imposed upon the Officer during the last 10 years.
1	2	3	4	5	6

(Deputy Secretary)