

Government of Goa

CITIZEN'S CHARTER

for

DIRECTORATE

of

ART AND CULTURE

Panaji-Goa

FOREWORD

The efforts of the Government towards welfare and upliftment of the Society through its programmes shall achieve the desired goal and will succeed in protecting the interest only when the public at large is made aware and alert. For this matter the implementation of various schemes should necessarily make it clear to the incumbents the methods and procedures for acquiring the benefits under its programmes.

The Cultural wealth of our country is preserved by the people from all walks of life particularly the artists, art organizations and the Government has taken several initiatives to improve the conditions of the artists community and efficiency of Arts Organizations and effort has been made through the present citizen's charter to throw open the services to beneficiaries. I am sure that information provided in the foregoing pages of this charter booklet shall definitely attract the attention of the people and find them easy to approach in availing the benefits of the schemes of Directorate of Art & Culture.

Panaji.

Dated : 25-9-2008

PRASAD LOLAYEKAR

DIRECTOR OF ART AND CULTURE

PREAMBLE

The Directorate of Art and Culture deals with the preservation, promotion and development of cultural traditions of the State through its network of institutions, organization of programmes/activities etc. It also initiates new schemes and its implementation. The programmes are organized for the welfare of the artists and development of art organizations by way of providing financial support. It creates and establishes proper facilities for the artists and general public in the fields of Art and Culture. It also acts as Nodal Department for implementation of schemes of Department of Culture, Government of India and National Institutions/Bodies working in the field of Culture, such as Sangeet Natak Academy, Lalit Kala Academy, CCRT, ICCR, New Delhi West Zone Cultural Centre, Udaipur etc. To enforce all these activities effectively, the “Cultural Policy” of the State has been already published by the Government. A brief of the schemes being implemented is given in the foregoing pages of this Citizens’ Charter.

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1. VARIOUS ACTIVITIES/PROGRAMMES ORGANIZED BY THE DIRECTORATE IN ADDITION TO THE EXISTING SCHEMES.

The Department of Art & Culture is an ISO-9001-2000 certified department of Government of Goa which has its own Cultural Policy. The programmes, activities and schemes are formulated and implemented as per this Cultural Policy.

In addition to the schemes implemented by the department various cultural programmes and activities are organized by the department from time to time as per instructions of the State Government, Central Government and National Academies for the benefit of artists and artist's community.

Various Governmental/Non-Governmental agencies at National and State level are collaborating with the department in organization of these activities. The agencies are SNA, LKA, CCRT, ICCR, IIRCC, WZCC, Other Zonal Cultural Centers, Dept. of Ministry, HRD, State Academies, NGO's etc.

The programmes are as follows :

1. Restoration of Old Secretariat Building as Cultural Centre.
2. Programmes related to Centenary Celebrations, Festivals, etc.
3. Introduction of Film Culture in the State.
4. Tiatr Academy is being set up in Goa.
5. Talent search competitions for school students.
6. Workshops on Film & related subjects.
7. Tripurari Poornima Utsav is celebrated every year as State Function.
8. Dekhawa Competition & Matoli Competition is organized every year during Ganeshotsav.
9. Folk artist groups from Goa are deputed to other States regularly for presenting programmes in other States.
10. The Indian Classical Singers, Instrumentalists, Dancers, Natyageet, Bhavgeet, Bhaktigeet artist groups from Goa are deputed to other States to promote the art and to give them platform and exposure

outside Goa. Every month such programmes are organized in collaboration with that State Academy, NGO, etc.

11. Regular workshops in Handicrafts, Music etc. are organized in collaboration with WZCC and other Governmental & Non-Governmental Organizations for the benefit of the artists from Goa in Goa.
12. Crib Competition, Matoli and Dekhawa Competition is organized every year.
13. Workshops on National integration songs, i.e. Balotsav for students, youths are organized every year.
14. Drama Festival, Lokotsav, Foogdi Dhalo Utsav, Ganeshotsav, Shigmotsav, etc. are organized regularly.

2. GRANTS TO THE INSTITUTIONS.

A. 100% grants to the established institutions set up by Govt. of Goa :

Through three major organizations of the Department i.e. Kala Academy, Goa, Institute Menezes Braganza, Panaji-Goa and Rajiv Gandhi Kala Mandir, Ponda the Department strives to promote and develop performing, visual arts and literature in the State. They are receiving 100% grants from the Govt. for organization of various activities and maintenance of the projects. They are functioning in the State as autonomous bodies.

B. Grants to cultural organizations (Maintenance Grants/Regular grants)

I. Objectives :

To promote cultural activities in the State Goa by way of providing financial support to voluntary Cultural Organizations from Goa to create and develop cultural talent.

II. Eligibility :

1. The Goan institution should be registered under Society's Registration Act, 1860 or under Indian Trust Act.
2. The grant-in-aid is provided in the form of reimbursement

of expenditure incurred by the institution for the last financial year. The institution shall borne all the expenditure and conduct its activities from its own funds for the first year.

3. Preference is given to the institutions involved in Cultural education i.e. imparting training in music, dance, drama, fine art, etc.

III. Nature and Quantum of Assistance :

1. the eligible institute shall be entitled for Grant-in-Aid to the extent of 80% of the expenditure incurred by the institution for the last financial year. Subject to the maxiimum ceiling of Rs. 3.00 lakhs for group 'A', Rs. 2.00 lakhs for group 'B', Rs. 1.00 lakh for group 'C', Rs. 75,000/- for group 'D', Rs. 50,000/- for group 'E', Rs. 35,000/- for group 'F', Rs. 20,000/- for group 'G', and Rs. 10,000/- for group 'H'. The quantum of grant however shall be as decided by the Director of Art & Culture based on the nature and scope of the cultural activities conducted by the institution.
2. for purchase of equipments, instruments and furniture prior approval of the Director of Art & Culture is required and Director of Art & Culture shall accord such sanction after proper assessment.
3. the grants shall be given in the form of reimbursement of expenditure already incurred by the institution for last financial year.
4. Utilization certificate in G.F.R- 19 and audited statement of accounts duly certified by the Chartered Accountant shall be submitted to the Department.

NOTE: The above limit for financial grants is maximum limit provided under this scheme and does not mean that Applicant shall get the financial grant to the extent of maximum limit but shall get the financial grant as decided by the Department of Art & Culture based on the nature and scope of the cultural activities conducted by the institution.

IV. Application Procedure :

The eligible institution shall apply to the Directorate of Art & Culture in prescribed form alongwith following documents:-

1. A copy of the constitution/Bye -Laws/Rules and Regulations.
2. Registration Certificate (Renewal Certificate).
3. Report of activities, list of committee members.
4. Financial statements of last year duly certified by the C. A. & office bearers.

V. Disbursement :

Once the applications are received from the institutions, the Directorate of Art & Culture shall conduct the inspection of the eligible institution and the inspection report with estimated grants are submitted to the Govt. for approval and then disburse the amount in the form of cheque to the concerned institution.

VI. Categories of the Institutions :

For the purpose of this Scheme and to give benefit to all types of institutions the committee constituted by the Government may categorize the institutions in the Grades A, B, C, D, E, F, G, & H.

C. Scheme to provide special financial grant for organizing cultural events/Programmes.

I. Objectives :

1. To encourage Cultural Events/Programmes/Exhibitions/Festivals/ /Camps/Workshops etc.
2. To give financial support and an opportunity to the Cultural groups or an individual to organize cultural events.

II. Eligibility :

1. Any group/organization/institution registered or unregistered as well as individual persons are eligible to avail benefit under this scheme.

2. Applicant should have experience in organizing cultural events/ /Programmes/exhibitions/festivals etc.
3. Preference will be given to registered institutions/organizations.
4. The applicant institution/organization/group or individual as the case may be shall not be defaulter of Directorate of Art & Culture for non-submission of utilization certificate or statement of accounts for any grants received by the applicant.

III. Nature and Quantum of Assistance :

1. Grants shall be given to organize special cultural event/ /Programme/Exhibitions/Festival/Camp & Workshop.
2. The institutions/organizations/groups/ individuals shall be eligible for financial grant maximum upto 5 lakhs or 80% of the expenditure incurred/estimated for organizing the cultural events whichever is less based on the nature of the cultural events. However, in the case where the Directorate of Art & Culture suo moto identifies any institution group or individual person to organize any Cultural Event/Programme/Exhibitions/Festival/ /Camp & Workshop for the Department of Art & Culture then the grant of maximum upto Rs. 5 Lakhs or 100% of the expenditure incurred for organizing the events, whichever is less shall be granted for this purpose.

IV. Application Procedure :

- a) Interested applicants shall apply to the Directorate of Art & Culture with the following document :
 1. Details of proposed cultural event/exhibition/festivals/camp and workshop to be organized by the applicant.
 2. Detail report of the performances or events conducted/ /organized by the applicant prior to applying for the scheme.
 3. Details of estimated cost/budget for organizing proposed cultural events duly signed by the President/Chairman of the institution, leader of the group, individual applicant

as the case may be however if the grant applied for is more than Rs. 1.00 lakh then the estimate is required to be countersigned by certified Chartered Accountant.

V. Disbursement Procedure :

On receipt of application for grant under this scheme, the Directorate of Art & Culture shall scrutinize the application thoroughly and the Director of Art & Culture shall give its recommendation to the Government & Government decision in this regard shall be final. After obtaining such Government approval/decision of the Government, the Director of Art & Culture shall disburse the amount to the eligible applicant by Cheque.

VI. Utilization of Grants :

The Applicant availing benefit under this scheme shall strictly utilize the grant for the purpose it is sanctioned and shall produce the utilization certificate duly signed by the President or Chairman of the institution, leader of the group or individual applicant as the case may be within 3 months from the date of receiving the grant/ /financial assistance alongwith the statement of income & expenditure duly countersigned by Chartered Accountant.

D. Promotion of performing Arts in Govt./Non Govt. High Schools

I. Objectives :

1. To provide grants to educational institutions for imparting cultural education by way of conducting regular classes in performing arts i.e. Music/Dance/Drama etc.
2. Every year 50 schools are considered for sanction of Rs.1,12,000/- towards remuneration and purchase of equipments. This includes Rs. 20,000/- for purchase of equipments at initial stage and the payment of remuneration of Rs. 4,000/- p.m. to the Sr. Artist (Music teacher) and Rs. 3,500/- p.m. for Jr. artist (Accompanist) and the maintenance/TA @ Rs. 2000/- per school for one year.

II. Conditions for eligibility :

1. Govt. and Aided Schools applying for under the said scheme should be a High School and looking at the need and the facilities available a surrounding area will be selected for sanction of funds.
2. The Schools are at liberty to select the field of their choice i.e. Vocal/Instrumental/Classical Dance/Drama/Western music etc.
3. The decision of the Government in selection of the schools will be final.

III. Procedure for availing the benefit of the scheme :

Every year the Department sent circulars to the high schools for availing the benefit of the scheme and also issues a press note for inviting the applications from the schools those who have not availed the benefit of the scheme.

The schools have to submit their willingness for availing the benefit of the scheme by sending the application forms forwarded by the department.

The received applications are scrutinized and then sent to Government for accord of administrative & expenditure sanction.

E. Scheme to provide financial assistance to the groups of traditional folk artists for purchase of Costumes & Drapery.

I. Objectives :

Goa is a land of traditional folk artists/groups working for the preservation of Cultural Heritage through performances of folk forms. In order to encourage & preserve this tradition and our ethnic forms of performance, these groups/artists need to be assisted. As such, Govt. of Goa has designed this scheme in order to support the groups/artists by providing financial assistance to them to purchase or prepare traditional Costumes/Draperies.

II. Eligibility :

1. Any registered or non-registered group/Artist conducting Goan folk performances regularly shall be eligible for this grant.
2. The group shall consist of minimum 10 members who are actively participating in on 'stage performances.'
3. The group should have conducted minimum five public performances prior to apply for this grant.

III. Procedure for availing the benefit of the scheme

The advertisement/press note is issued in the newspapers for collecting the application forms available in the Department. When the application forms are received from the Groups/Institution the same are placed before the Sub-Committee for scrutinizing and for selection. The Selected names of the groups/institutions are sent to Govt. for approval. The assistance amount is distributed to the beneficiaries by Cheques and are informed to submit the utilization certificate of the amount sanctioned to them.

F. Scheme to provide financial assistance to Goan Authors and Publishers.

I. Objectives :

1. To encourage Goan Authors/Writers/Publishers.
2. To give Authors/Publishers an opportunity and encourage their talents in writing and Publishing.
3. To give financial support to Goan Authors/Writers Publishers.

II. Eligibility :

1. The Authors/Writers/Publishers from Goa are eligible.
2. Applicant should have experience in writing/publishing.

III. Procedure to avail the benefit :

When the scheme is announced in the newspaper the local writer/ /publisher have to submit his application in prescribed proforma with following documents:

(For Writer's)

1. The proposal submitted by the authors should contain the details such as subject, language, with two copies of Manuscript.
2. Details of Writing, publication by the applicant prior to applying for this scheme.
3. Details of estimated cost/budget
4. An affidavit from individual applicant affirming that the grant availed under this scheme shall be used for the purpose it is sanctioned.

(For publisher's)

1. Application with three copies of books.
2. Details about prior publications.
3. Details of cost incurred for publishing the book.
4. An affidavit from the publisher affirming that the grant availed under this scheme shall be used for the purpose it is sanctioned.
5. The books published during the previous year only will be considered under the scheme.

The application forms received from the Authors/Publishers are placed before the sub-committee for scrutinization and selection. The selected names are then sent to the Govt. for approval. After approval grants are released to the approved Authors/Publishers.

IV. Conditions :

1. Under this scheme, Grants shall be given under two categories:-

a) For Writers/Authors :-

The individual writers/authors shall be eligible for financial grant maximum up to Rs. 25,000/- or 80% of the total cost of the printing whichever is less for publishing his/her book.

b) For Publishers

The Directorate of Art & Culture will purchase maximum 300 copies of books from Publishers, Subject to ceiling of Rs. 25,000/- per publication. Also a discount @ 20% to be given by the publisher.

2. The financial assistance will be given in only one of the above categories i.e. Under Writer/Authors category or Publishers category.



3. SCHEMES OF WEST ZONE CULTURAL CENTRE, UDAIPUR

A. Lokotsav (Folk Festival):

Directorate of Art & Culture organizes Lokotsav (Folk Festivals) in joint collaboration of West Zone Cultural Centre, Udaipur, and Kala Academy, Goa.

These Folk Festivals are being organized to provide a platform and to preserve the traditional crafts and folk art of the artists from different parts of the Country and the State. The artefacts are displayed and sold by the craftpersons. About 100 craft persons and 150 performing artists from different parts of the Country and Goa are invited to participate in the festivals.

I. Objective :

The main objective of organizing these festivals is to provide a common platform to the artists and groups to present their Folk Songs, Music, Dance and their Craft. This gives an exposure and market to the Craft. It promotes and preserves the cultural heritage of the state and the country.

II. Procedure to avail the benefits :

The advertisement is released through the local newspaper inviting applications for stalls/programmes. After scrutinizing the applications, the stalls are allotted. Similarly the applications for performing artists are scrutinized and selected. The stalls are provided to the craft persons to exhibit their art and crafts. General public and art lovers invited through invitations/press to witness the exhibition and programmes during the festival days.

For organization of Lokotsav it is required to set up a pavilion. The tender notice is released in the local newspapers to set up pavilion. After the scrutiny/comparative statements tender is issued to the lowest bidder.

B. Balotsav & Natyosav

These are the approved programme of the West Zone Cultural Centre. The Balotsav & Natyosav are organized in joint collaboration with Directorate of Art & Culture for five days in Goa. The Balotsav is the children festival in which the various activities are conducted i.e. Theatre, Folk Dances, Group dances, Group songs, Instruments, Painting, Craft etc. by the renowned experts. Natyotsav is a theatre movement and is organized to know the theatrical achievements by other States by presenting their plays. It is a multilingual drama festival.

Objective :

The main objective of organizing Natyosav festival is to provide a platform to the theater workers & other to stage their plays and interact with each other of the latest trend of theatre. To promote and preserve Theatre and folk Theatre forms to support Experimental Theatre movement and provide an opportunity to the spectators at large of viewing varied Theatrical forms. Exchange of Cultural Values, Tradition, art and forms of Theatre. To encourage local Theatre art and artists.

The Balotsav is organized to give platform to the young children and to create interest in them for cultural and other related activities.

II. Procedure to avail the benefits :

The schedule of Balotsav & Natyosav is planned and the press note is released in the local newspapers. Invitations to general public & art lovers are made through press.

C. Shigmotsav & Ganeshotsav

These are approved programmes of the West Zone Cultural Centre and are organized in joint collaboration with Directorate of Art & Culture at different places in Goa. These Utsavs are being organized to provide a platform to artists from different parts of country and this state to present their programmes of Folk dances, Folk songs, Cultural activities etc. Number of performing artists from different parts of country & state are invited to show their talent in these Utsavs.

I. Objective :

The main objective of organizing these festivals is to provide a platform to the artists to present their Folk dances, Folk songs, music etc. this gives an exposure to the rural artist/folk groups.

III. Procedure :

The local committees plan the schedule of Shigmotsav & Ganeshotsav. In these utsavs the troupes from different parts of the country are invited to present their cultural programme. Invitations to general public & art lovers are made through press note. The programmes are organized at Sarvajanic Ganeshotsav places and at Shigmotsav places.

D. Workshops:

Scheme Details :

Different types of workshops are being organized such as Varli Painting, Madhubani Painting, Block Printing, Batik Chicken Kari, Bandhani etc. in joint collaboration of West Zone Cultural Center and Directorate of Art & Culture in different parts of Goa. These workshops give a platform to the art lovers and public in general where they can learn various types of art and crafts.

I. Objective :

The main objectives of organizing these workshops is to provide a common platform to the local artists to learn various activities.

II. Procedure :

The schedule is planed, and accordingly the press notes are released on the local newspapers. Invitations to general public & art lovers are made through press.

4. SCHEME OF ESTABLISHMENT OF RAVINDRA BHAVANS

I) Objectives :

Under the scheme the cultural complexes are established in the State to have the public privilege of witnessing high standard performances by the groups and the artists of repute so also to provide the budding artists the infrastructure facilities to present their performance in a benefiting manner. The Complexes/Auditoriums are kept open for public performances. The Complexes are established as per request of the public and availability of funds.

II) Eligibility Conditions :

- i. Any group/institution from the State or outside the State may use the auditorium and other facilities for their performance on payment of the charges.
- ii. Allotment/Reservation is required to be confirmed atleast a week in advance in the Directorate respective project plans.
- iii. Confirmation of reservation shall be done on receipt of the charges fixed by the Govt. from time to time.
- iv. Govt. reserves the right to confirm the allotment or cancel the reservation with a short notice without any reason.

III) Procedure to avail the benefit :

- i. The group/individuals have to apply for reservation of accommodation in the prescribed form atleast fifteen days in advance.

- ii. The parties have to make full payment at the time of reservation only.
- iii. It is binding upon the parties to adhere to the them and conditions prescribed and criteria laid down in using the various facilities in the complex.

5. INTER STATE EXCHANGE OF CULTURAL TROUPES

I. Objectives :

The main objective is to create opportunity by which people from different parts of the country will get to know about one another's culture and promote National Integration. Under this scheme every year cultural troupes are sent to other States and in turn troupes from other states are received in Goa.

II. Eligibility :

1. Any Institution/Group willing to participate in the exchange programme should be preferably a recognized organization by the directorate.
2. The items/programmes to be presented by the groups should be based on traditions and cultural heritage of the State.
3. The participants in the troupes should be as far as possible folk artists of the area and the number should not be more than fifteen in each case.
4. Each time groups i.e. male and female artists shall be considered for deputation.

III. Procedure to Avail Benefit :

1. After finalizing visit schedule in the conference of Sangeet Natak Academy the programme of visit is informed to groups and their willingness is invited.
2. The Cultural institutions and organizations working in training the artists and promoting the local talent having standing

eminence have to submit their willingness for participation in programme to the directorate in stipulated time.

3. A committee set up in the department shall hold selection trials and the best performing groups are selected in order of merit and the groups are deputed turn by turn.
4. In case of exigencies reputed troupes are contacted directly for deputation.

6. PRESENTATION OF VARIOUS AWARDS (SCHEME):

A. Presentation of Goa State Cultural awards

I. Objectives :

1. To honour the eminent personalities in the field of Art & Culture.
2. To felicitate the artists par excellence for their life time Achievements in the particular field.
3. To recognize and appreciate the artists par excellence as State artist of Goa.

II. Eligibility :

1. An individual artist who has completed 55 years of age and who has given extraordinary contribution to the field of art and culture at large in his/her respective field of art in specific shall be eligible to receive Goa State Cultural Award.
2. An individual Goan artist to avail the benefit has to contribute in his/her respective field in Goa for minimum 10 years out of his/her total creative lifetime.
3. Recipient of Kala Gaurav Puraskar shall not be eligible for the State Cultural Award.
4. No person shall be eligible for second time to avail the benefit.

5. No award will be presented posthumously. However, during selection process if death of any artist occurs after recommendation of his/her name than Task Force Committee may consider his/her name for “award”, in such circumstances award will be presented posthumously.
6. Every year maximum 16 (Sixteen) artists in the field of Music, Dance, Drama/Tiatr, Creative Photography/Painting, Craft/Sculpture, Folk Art, Bhajan/Kirtan, Literature and Film shall be considered for presenting the State Cultural Awards. However, if no eligible candidate is found in particular category for any particular year, then no award shall be given for that particular category for that particular year.

III. Nature of assistance :

1. Eligible artist shall be honoured with a memento, shawl, sripthal, certificate of appreciation and financial purse to the extent of Rs. 20,000/-.
2. If the awardee applies for financial assistance due to indigent condition under Kala Sanman Scheme then the awardee shall also be entitle for financial assistance @ Rs. 1,600/- per month throughout his/her life however, no honorarium shall be paid to the dependent after the death of the artist.

IV) Procedure of receiving recommendations :

Every year the Department of Art & Culture shall release a press advertisement thereby inviting recommendations of the names for the State Cultural Award from eminent institutions, individuals working in the field of Art & Culture. The Department may also write to institutions, individuals from the field, to suggest/recommend the names for the State Cultural Award if required. The sub-committee constituted for the purpose of this scheme may also suo-moto take cognizance of lifetime achievement/contribution in the field of any individual artist and consider his/her name suo-moto.

V) Sub-Committee :

For better implementation of the scheme the Government shall constitute a sub-committee and sub-committee will meet as and when required and do the selection of the artist category wise and submit its recommendations to the Director of Art & Culture.

VI) Felicitation of Eligible Artists :

Once recommendations are received from the sub-committee, the Director of Art & Culture shall obtain the acceptance of concerned artist to receive the State Cultural Award. The Director of Art & Culture then shall honour the artist after obtaining the approval of the Government.

B. Presentation of Kala Gaurav Awards.

I. Objectives :

1. To give state recognition to those artist who have given substantial contribution in the field of art & culture.
2. To felicitate the artists for their achievement in the field of art & culture.
3. To recognize and appreciate the age-old talents which were so far not recognized by the Government.

II. Eligibility :

1. An individual artist who has completed 60 years of age and has given substantial contribution in his/her respective field of art shall be eligible to receive Kala Gaurav Puraskar.
2. An individual Goan artist, should have contribution in his/ /her respective field of art in Goa for minimum 10 years out of his/her creative lifetime.
3. Recipient of 'State Cultural Award' shall not be eligible under the Kala Gaurav Puraskar Scheme and once the individual artist gets benefit i.e. 'Kala Gaurav Puraskar' he

shall not be eligible for State Cultural Award in future. Also if the beneficiaries of Kala Gaurav Puraskar Scheme fulfils the criteria of 'Kala Sanman Scheme' he/she shall be eligible to apply under 'Kala Sanman Scheme' and Kala Sanman beneficiary can also avail benefit of Kala Gaurav Puraskar if he/she fulfils the criteria.

III. Nature of Assistance :

Eligible artist shall be felicitated with shawl, shrifal, a certificate of appreciation and financial purse to the extent of Rs. 5,000/- per individual. Every year maximum sixty cases shall be considered as per availability of funds.

IV. Procedure for receiving recommendations :

Every year the Department of Art & Culture shall release a press advertisement in local dailies thereby inviting recommendations of names for Kala Gaurav Puraskar from eminent institutions, individuals working in the field. The Department of Art & Culture may also write to institutions, individual from the field to suggest/recommend the names for Kala Gaurav Puraskar, if required. The Sub-Committee constituted for the purpose of this scheme may suo-moto take cognizance of lifetime achievement/contribution in the field of any individual artist and consider his/her name suo-moto.

V. Sub-Committee :

For better implementation of this scheme Government shall constitute a Sub-Committee. Sub-Committee shall meet as an when required and shall consider names of the artists for Kala Gaurav Puraskar, for that particular year after scrutinizing the recommendations received from the various individuals/institutions as well as names suo-moto considered by the Sub-committee. After scrutiny and selection of the artists, Sub-Committee shall submit its recommendations to the Director of Art & Culture.

VI. Felicitation of Eligible Artists :

Once recommendations are received from the Sub-Committee, the Director of Art and Culture shall submit the same for Government approval. After obtaining Government approval the deptt. shall organize a felicitation programme and felicitate the eligible artist with 'Kala Gaurav Puraskar'.

C. Presentation of Goa State Rewards to the recipients of National and International Awardees.

I. Objectives :

To give state recognition to the local artists receiving National Award.

1. To appreciate local talents and promote local artists.
2. To give financial support to local artists.

II. Eligibility :

1. A Goan artist who has received any of the following National Award shall be eligible for this scheme:-
 - i. Sahitya Akademi Award
 - ii. Sangeet Natak Akademi Award
 - iii. Lalit Kala Akademi Award
 - iv. Padma award for the contribution in the field of Art & Culture (for literature, music, dance, theatre, fine art, folk art etc.)
 - v. Bhartiya Dnyanpeeth Award
 - vi. Saraswati Sanman
 - vii. Sahitya Akademi Jivan Gaurav Puraskar (Lifetime Achievement Award)
 - viii. Sangeet Natak Acedemy Fellowship

ix. Any other National or International Award specially recognized by the Government of Goa for the purpose of this scheme from time to time.

* Sahitya Akademi Award for translation will not be considered for this scheme. So also, only prestigious Awards given by the above esteemed institutions shall be considered.

* An artist shall be eligible to receive benefit only once, although he/she gets more than one award from amongst above mentioned awards.

2. Those living artists who have already received such awards stated at II (i) shall be eligible for this scheme. However, no award shall be given posthumously.

(**Explanation** : for the purpose of this scheme Goan artists means an artist who has spent 10 years in Goa out of his/her total creative lifetime).

III. Nature of Assistance :

Eligible artist shall be felicitated with a memento, a certificate of appreciation and financial purse of Rs. 50,000/- per individual.

IV. Selection :

For better implementation of the scheme the Government shall constitute a Sub-Committee. Sub-Committee shall meet as when required and shall consider the names of the artists for reward for the particular year (recipient of a National Award as indicated in 2(1) of previous financial year shall be considered by the Sub-Committee). After scrutiny and selection of the artists, Sub-Committee shall submit its recommendations to the Director of Art & Culture.

V. Felicitation of Eligible Artists :

Once recommendations are received, the Directorate of Art & Culture shall present the financial purse, memento and the

certificate of appreciation in the felicitation programme organized by the Directorate of Art & Culture after obtaining due approval from the Government.

Number of beneficiaries will be restricted as per availability of funds.

D. Presentation of Yuva Srujan Puraskar

I. Objectives :

1. To honour the young artists in the field of Art & Culture.
2. To felicitate the young artists par excellence for their outstanding achievement.
3. To recognize and appreciate the young artists as State Youth Artist of Goa.

II. Eligibility :

1. An individual artist upto the age of 45 years and has given extraordinary contribution in the field of Art & Culture at large in his/her respective field of art in specific shall be eligible to receive Yuva Srujan Puraskar.
2. An individual Goan artist to avail benefit should have contributed in his/her respective field of art in Goa for minimum 5 years out of his/her total creative lifetime.
3. No award will be presented posthumously; however, during selection process if death of any artist occurs after recommendation of his name then the Committee may consider his name for "Puraskar", in such circumstances award will be presented posthumously.
4. No individual/artist shall be eligible for the award for second time.
5. Every year maximum eight youths/persons in the field of Music/ Dance, Drama/Tiatr, Folk Art, Creative Photography/Painting,

Craft/Sculpture, Bhajan/Kirtan, Literature, film shall be considered for presenting the Yuva Srujan Puraskar.

III. Nature of Assistance :

Eligible artist shall be honoured with a memento, certificate of appreciation and financial purse of Rs. 10,000/- per individual.

IV. Procedure for receiving recommendations :

Every year the Department of Art & Culture shall release a press advertisement thereby inviting recommendations of the names for Yuva Srujan Puraskar from eminent institutions, individuals working in the field of Art & Culture. The Department may also write to any institutions, individuals from the field, to suggest/recommend the names for Yuva Srujan Puraskar, if required. The Sub-Committee constituted for the purpose of this scheme may also take cognizance of outstanding achievement/contribution in the field of art of any individual artist and consider his/her name suo-moto.

V) Sub-Committee :

For better implementation of the scheme the Government shall constitute a Sub-Committee which shall meet as and when required and shall consider the recommendations received as well as consider the names suo-moto at its own level and do selection of the artist categorywise and submit its recommendations to the Director of Art & Culture.

VI. Felicitation of Eligible Artists :

Once recommendations are received from the Sub-Committee, the Director of Art & Culture shall obtain the acceptance of concerned artist to receive the Yuva Srujan Puraskar. After obtaining such acceptance the Director of Art & Culture shall honour the artist by presenting Memento, certificate of appreciation and financial purse in the felicitation programme organized by the Department of Art & Culture after obtaining due approval of the Government.

E. State Cultural Award for Institution for outstanding Performance in the field of Art & Culture

I. Objectives :

1. To recognize and appreciate the institution par excellence as Best Cultural Institution of Goa.
2. To give a boost to the cultural institutions, which in turn will also encourage cultural talents, output and contribution of the institutions.
3. To create and develop cultural environment in the state.
4. To felicitate the institution for its achievements.

II. Eligibility :

1. Any Goan institution (or institution working for Goan artist) in the field of Art & Culture and is registered under society Registration Act, 1860 is eligible for this Award.
2. The functioning institutions who have completed 5 years and given extra ordinary contribution in the field of Art & Culture shall be eligible to receive this award.
3. Preference will be given to the institutions involved in Cultural Education i.e. imparting Training in Music, Dance, Drama, Fine arts, etc.
4. The cultural institutions those are financed by the Central Govt., Corporations, Municipalities are also eligible to apply.
5. The institution once awarded shall not be eligible for the second time.
6. The institution should have a properly constituted managing body with its power and duties clearly defined in its constitution and shall have a good reputation in the local community.

III. Nature of Assistance :

Eligible institution will be honoured with a Memento and a financial purse to the extent of Rs.1.00 lakhs.

IV. Procedure of receiving recommendation :

Every year the Department of Art & Culture shall release a press advertisement thereby inviting recommendations from well known institutions, individuals working in the field of Art & Culture. The sub-committee constituted for the purpose of this scheme may also suo-moto take cognizance of lifetime achievement and recommend the name of the institutions.

V. Sub-Committee :

For better implementation of the scheme the Government shall constitute a sub-committee. The Sub-committee shall meet as and when required and shall consider the recommendations received as well as consider the names suo-moto at its own level and do selection of the institution and submit its recommendations to the Director of Art & Culture.

VI. Felicitation of Eligible Institution :

Director of Art & Culture shall honour the institution by presenting Memento and financial purse in the programme organized by the Department of Art & Culture after due approval of the Government.

7. FINANCIAL ASSISTANCE TO INDIVIDUAL ARTIST.

A. Kala Sanman (Financial Assistance) to Artists.

I. Objective :

To grant monthly financial assistance to artists in indigent conditions to meet their daily needs as token of respect to them for their valuable contribution in the field of Art & Culture.

II. Eligibility :

1. Any artist who is in indigent condition is eligible for assistance but he/she must have given valuable contribution in the field of Art & Culture.

2. The artist should be of 58 years of age or above and the annual income from all sources should not exceed Rs. 25,000/- per annum (However, the former conditions can be relaxed by Task Force Committee in deserving cases).
3. Clause (2) is relaxed for state cultural Awardees.
4. Number of cases to be sanctioned depends upon the availability of funds for every financial year.

III. Nature and Quantum of Assistance :

An eligible artist is released financial assistance to the extent of Rs. 1,250/- p.m. whereas if the applicant is a State Cultural Awardee he/she is released Rs. 1,600/-p. m. till death

IV. Procedure for application :

1. Directorate of Art & Culture, releases forms for availing benefit under this scheme. The date of release of forms is advertised/press noted in local daily newspapers.
2. The interested artists should apply to the Director of Art & Culture in prescribed proforma alongwith passport size photograph and following documents within one month of appearance of the advertisement/press note.
 - i. Attested photocopy of birth certificate or school leaving certificate.
 - ii. Income certificate from competent authority.
 - iii. A resume of the applicant artist, details of work done in field of Art & Culture.
 - iv. References of two known persons or institutions working in the field of Art & Culture.
 - v. Caste Certificate.
 - vi. Photocopy of Bank pass book.

V. Sub-Committee :

After receiving the applications, the same are scrutinized by the Department and placed before the Sub-Committee for selection. The list of selected artists is submitted to the Govt. for Govt. approval. Selected applicants are informed through letter besides a press note released in newspapers. Subsequently, the beneficiaries are released the assistance through the bank.

The selected artists are to submit their alive certificate signed by a Gazetted Officer every six months to the Department.

Note: Artists if availing benefit of any other Government pension Scheme the same should be discontinued if Kala Sanman financial assistance is sanctioned.

B. Kalakar Kritadnyata Nidhi.

I. Objectives :

1. Financial Assistance is sanctioned to the artists for their immediate needs as per the eventuality occurs as mentioned below:
 - i. To meet the expenses on Marriage of Daughter.
 - ii. To meet the expenses on Major/Minor operation/ /Medical treatment of self or family.
 - iii. To meet the expenses in connection with funeral of the Artist.
 - iv. Expenses on Travel/Incidental expenses moving from Local Hospital to outstation for treatment.
 - v. Scholarship/Incentives to the wards of Artists who are proceeding on higher education in the state and outside.
 - vi. Financial Assistance to be provided for Self Employment Venture.
 - vii. House Repairs/Construction in the event of Natural Calamities.
 - viii. Lump sum grants on the Death of the Artist to the next kin.

II. Eligibility :

Any recognized Artist born and brought up in the State of Goa.

III. Nature and Quantum of Assistance :

As per the application and the details of the requirements and genuineness the financial assistance will be provided to meet the requirements under the Scheme and the same will be disbursed to the needy artists as per criteria and selection/ recommendation by the committee. Government has constituted a Sub-committee for scrutinizing and sanction of grants to these needy artists. The case and assistance to be sanctioned shall be decided by the committee.

IV. Application Procedure :

1. Interested applicants may apply directly to the Directorate of Art & Culture in a prescribed proforma, or
2. The Artist if noticed by any member of the public, co-artist etc. should be brought to the notice of the Government.

V. Sub-Committee :

Government has constituted a Sub-Committee for this scheme. The Sub-Committee shall meet as and when required and shall consider the applications received for this purpose. The Sub-Committee shall recommend the names of the artists to the Directorate of Art & Culture, which are considered fit by the Sub-Committee to avail the benefit.

VI. Disbursement Procedure :

The Directorate of Art & Culture shall scrutinize the applications thoroughly and shall give its recommendations to the sub-committee, which shall decide the quantum of assistance to be released to the artist. After obtaining Government approval, the Directorate of Art & Culture shall disburse the one time financial assistance amount to the eligible applicant.

8. ORGANIZATION OF CAMPS/COURSES/FESTIVALS/CULTURAL SHOWS, ETC.

I. Objective :

The scheme provides for conduct of Courses, Festivals, Camps, for students, teachers, youths in the state to develop their talent and impart training in Arts, Crafts, Classical Music, Dance & Instruments, etc. during a year four to five such programmes are undertaken.

II. Eligibility :

1. The teachers/students/youths having aptitude and interest in learning art and attaining training are allowed to participate in this programme.
2. The teachers/students recommended by the Head of the Institution are allowed to participate or by direct application.
3. The youths interested in participating should have experience of involvement in various social activities.

III. Procedure to avail the benefits :

1. When the programme of Camps/Courses/Festivals are fixed, the announcement of the same is made in the press for inviting the willingness to participate at least one month in advance.
2. Circulars to educational institutions are also issued for deputation of teachers, students whenever the Regular Orientation, Refresher Courses, Camps are planned in and outside the State.
3. Applications from youth are also invited by way of announcement in local dailies to participate in the Camps organized in the State and also for deputation outside.
4. The individuals interested have to submit their details in the prescribed form available in the office of the directorate.

9. MUSICAL INSTRUMENT AND PERFORMANCE RELATED MATERIAL TO CULTURAL TROUPES/GRANTS TO THE GROUPS

I. Objective :

There are many Bhajani Mandals, Choir Groups, Shigmotsav Mandals etc. in Goa, who contribute to a great extent for the preservation & promotion of cultural Heritage with their musical and cultural performances. To encourage and sustain such troupes, the Department has implemented a scheme which provides musical Instruments to Bhajani groups, i. e. Harmonium, Phakhawaj, Symbal Pairs & Carpets and for Choir groups Guitar, Keyboard and Violin and also Grants are released.

II. Eligibility :

1. Bhajani Mandals/Choir groups desirous of availing the benefit should be registered under Society Registration Act, 1860 or atleast have existence of minimum of 3 years in cultural field.
2. Preference shall be given to those active Groups/Mandals who participate Taluka/State Level competitions organised by various Governmental/Non-Government agencies.
3. The decision of the Government in selection of Groups/Mandals will be final.

III. Procedure for availing the benefit of the scheme :

The advertisement/Press release is issued in the newspapers for availing the benefit of the scheme for collecting the application forms. The application forms received from the groups/Institutions are placed before the Sub-Committee for scrutinizing and for selection. The list of the selected institutions are sent to Government for approval.

10. PROMOTION OF LITERATURE ON ART & CULTURE.

I Objective :

The scheme is being implemented to encourage Goan writers to publish their literature on Art & Culture. Entire expenditure on printing and publishing the book is bourned by Government by keeping the copyright of the publication. Every year two or more books are published depending upon the availability of funds. About 1000 copies are printed and supplied to the Educational Institutions, Libraries, Cultural Institutions etc.

II. Eligibility :

1. Only authors from Goa are eligible.
2. Authors who have already availed the benefit shall not considered for second time.
3. Literature concerned to cultural traditions of the State shall be published.

III. Procedure to avail the benefit of the scheme :

The scheme is announced in the newspapers for inviting scripts from local authors on the subject related to Cultural aspect. The manuscripts thus received are placed before the Sub-Committee for 'promotion of Literature' for scrutiny and selection of the scripts for printing the same. Once it is selected the book is printed and published in a function.

11. SCHEME TO PROVIDE SCHOLARSHIPS TO STUDENTS SEEKING EDUCATION IN ANY FIELD OF ART & CUTURE.

I. Objective :

To give financial support to students seeking to get basic or advance Education in any field of Art & Culture by way of scholarship.

II. Eligibility :

1. The student should have outlined knowledge about the art form in which the education is desired.

2. The applicants should be born in Goa and residing in Goa for substantial period or residing in Goa for last fifteen years.
3. The age of the applicant should not exceed 35 years.
4. Only one student from a family is eligible under this scheme for one financial year.
5. The student receiving grant/scholarship from any other Government or non-Government bodies for the training which he/she applies for, is eligible provided the total amount raised from different sources is less than the actual cost of education.
6. The student shall undergo training on full time or part time basis as the case may be, 75% attendance for the total course period or for one year period of the course (whichever is less) failing which the scholarship amount shall be recovered. The applicant shall submit the attendance certificate certified by the Guru or Institutional head within one month after the above said period. While in case of regular exams recognized by University or Board or Government. The applicant must submit passing certificate & marklists.
7. The number of scholarships to be given shall depend upon the availability of funds for every financial year.

III. Nature and Quantum of Assistance :

The student is eligible for scholarship maximum upto Rs. 1,00,000/- for acquiring education outside Goa and Rs. 2,00,000/- for acquiring education outside India or the actual cost of education whichever is less.

IV. Application Procedure :-

- (i) The Directorate of Art and Culture shall release an advertisement/press note on local daily newspapers thereby inviting applications from students for availing benefit under this scheme.
- (ii) Interested students shall apply to the Director of Art and Culture in prescribed proforma along with the following documents

- (a) Passport sized photograph of the student.
- (b) Attested photocopy of birth certificate or School leaving certificate as age proof.
- (c) Residence certificate of the applicant.
- (d) Detailed report of participation in local competitions in the field for which basic training is sought (if any).
- (e) Detailed report of the basic training acquired in the field for which advanced training is sought.
- (f) Annual family income certificate.
- (g) Recommendation of any person or Institution working in the field of Art and Culture who will be able to identify the applicant as deserving candidate for the scholarship.
- (h) Detailed breakup of the cost estimated to be incurred on the training.

V. Sub-Committee:-

Government has constituted a Sub-Committee which shall meet as and when required and consider the applications received under the scheme. The Sub-Committee shall recommend the names of the students/applicants to the Director of Art and Culture, which are considered fit by the Sub-Committee to avail the benefit under this scheme. The Sub-Committee shall also decide upon the amount of scholarship to be sanctioned depending upon the level of educational course. Further, Government approval to the names shall be obtained and scholarship shall be released. The students should then submit their progress report to the Department.

12. SCHEME TO PROVIDE GRANTS TO THE INSTITUTION(S)/ INDIVIDUAL(S) FOR LONG TERM PROJECT IN THE FIELD OF ART AND CULTURE, 2007. (SARJANSHEEL GOA).

1. Objective :-

The objectives of the schemes are as follows:-

- (i) To create and develop cultural environment in the State of Goa.
- (ii) To provide financial support to the institution(s)/individual(s) involved in the long term projects in the field of Art & Culture.
- (iii) To preserve and promote cultural heritage of Goa.

2) Eligibility :

(a) For Institutions :

- (i) Any institutions registered under Society's Registration Act, 1860 or under Indian Trust Act are eligible for benefit under this scheme.
- (ii) To avail benefit under this scheme the institution must be involved in long term project in the field of Art & Culture.

(B) For Individuals :

- (i) Any individual from the Goan community, who is a resident of Goa for 15 years or more are eligible for benefit under this scheme.
- (ii) To avail benefit under this scheme the individual must be involved in long term project in the field of Art & Culture and should have contributed at least 15 years in the relevant field.

3) Nature and Quantum of Assistance :-

- (i) The eligible institution(s)/individual(s) shall be entitled for grant to the extent of 80% of total expenditure involved subject to maximum ceiling of Rs. 5.00 lakhs per annum. Department/Government may restrict the number of institution(s)/individuals(s) according to availability of funds

NOTE : The above limit for financial grant is maximum limit provided under this scheme and does not mean that the applicant shall get the financial grant to the extent of maximum limit but shall get the financial grant to the extent decided by the Sub-Committee/Department of Art & Culture/Government based on the nature and scope of the project, reputation of the institution(s)/individual(s), taking into consideration the overall impact on the society, etc.

4) Application Procedure :_

(a) The institution should apply in writing alongwith the following :

- (i) A copy of Constitution/Bye Laws/Rules and Regulations.
- (ii) Registration certificate.
- (iii) Audited statement of accounts of last 3 preceding years duly signed by the Chartered Accountant.
- (iv) Detailed project report of that particular long term project for which financial support is asked under this scheme.
- (v) Any other relevant documents.

(b) The individual should apply in writing alongwith the following :

- (i) A copy of Residence certificate of 15 years or more in Goa.
- (ii) Detailed report of the contribution for the last 15 years to the relevant field of Art & Culture.
- (iii) Detailed project report of that particular long term project for which financial support is asked under this scheme.
- (iv) Any other relevant documents.

5) Sub-Committee :-

The Government may constitute a Sub-Committee for the purpose of this scheme. The Sub-Committee shall meet as and when required and shall consider the applications received under this scheme. The Sub-Committee shall give its recommendations with the names of the institution(s)/individual(s) approved by the committee to avail grant under this scheme and the amount sanction to each institution for further approval of Govt.

13. TRIBALL SUB-PLAN FOR SC-ST CATEGORIES.

The Department of Art & Culture as per the guidelines of Planning Commission, Government of India has also earmarked certain provision for

the benefit of SC-ST categories under Tribal Sub-Plan. Major schemes of the Department which are benefited to the artists, groups, mandals of SC-ST categories are included in their Sub-Plan. The procedure for benefits are same as that of the general schemes.

14. State Central Library

The State Central library is one of the oldest library in India is open for all readers irrespective of class, creed or nationality. The collection is available for reference in **Rare and Goan History Section** and **Reference Section** between 9.30 a.m. to 5.45 p.m. with a lunch break from 1.15 p.m. to 2.00 p.m. on all working days. The Lending **Section** remains open **between** 9.00 a.m. to 1.15 p.m. and 3.00p.m. to 6.30 p.m. The **Newspaper and Magazine Section** is housed at Massano de Amorim School Building and is opened to the readers between 9.00 a.m. to 12.30.p.m. and 2.00 p.m. to 6.00 p.m. Website: www.goacentrallibrary.gov.in/ E-mail:lib-cent.goa@nic.in

State Central Library has more then 1.8 Lakhs book collection, in different Languages like English, Hindi, Marathi, Konkani, Portuguese, since 1832. About 15 Lakhs pages of Rare Books, Official Gazettes and Newspapers are available in Electronic format (Microfilm Form).

State Central Library acts a depository library under Press and Registration Books Act, 1867 & Delivery of Books Act, 1954 wherein the entire published book in the State should be deposited in the library for national posterity.

Reference Sources like General and subject Dictionaries, Encyclopedias, Who's who Directories, Biographical dictionaries, Gazetteers, Atlases, Travel Guides and various other Reference sources are available for users. Books for competitive examinations and valuable books on different subjects also form the part of this collection. Students and Research scholars can satisfy reference queries ranging from fact finding to research type through this section.

The Circulation Section of this Library offers the lending services. The public can avail of lending facilities by enrolling as a member after filling the Membership form and **depositing Rs. 200/-**. Every member is issued an Identity Card and a Borrower's ticket for which 2 photographs

are to be submitted along with the membership form. On a ticket one book is issued at a time for the maximum period of one month.

Members desirous of borrowing more than one book are permitted to take multiple memberships i.e. to the extent of maximum 3 and thus can borrow 3 books at a time. An overdue charge of Rs. 1.00 per day is levied for late return of book. When a member wishes to discontinue his/her membership he/she is entitle for refund of deposit. For more details see Public Libraries Membership Rules 1999.

As a **Member**, one is entitled to borrow any book from the Lending collection. Books on all subjects, including fiction and biographies in English, Konkani, Marathi, Hindi, Portuguese and Indian Languages like Bengali and Urdu are found in this collection. Besides old issues of periodicals including Diwali /special issues can be borrowed from the library. The reading material available can be used to meet educational needs of regular and distance education students as well as those who are interested in taking up non-formal education in different fields.

Children's Corner was established in 1982 in the premises of the Circulation Section. Lending services of this section can be availed by enrolling as member and depositing Rs.50/-. Well-illustrated storybooks, classic, fairy tales, folk tales and fiction are made available for children. A special Children's Reference collection consisting of general and subject encyclopedia and other reference books enables the children to gather information required for their co-curricular and extra curricular activities.

Newspapers and Periodicals Reading Section: Information on day to day events and new currents of thought may be gathered by reading local, national newspapers and magazines which are made available to the users in the Reading Room housed in the Massano de Amorim School Building.

Other Categories of documents held by Central Library are:

1. Rare Books on Indo-Portuguese History
2. Manuscripts (50 Titles)
3. Old Newspapers (Since 1871)

4. Official Gazette (Since 1836)
5. Early Imprints (7 Titles) and
6. General & Reference Books

Goa Public Library Act 1993 encourages a network of libraries as follows:-

- a. State Central Library
- b. District Libraries
- c. Government Taluka Libraries
- d. Panchayat Libraries / Village Libraries
- e. NGOs Libraries

Scheme for Opening of New Libraries: Management

The Management of Government owned state, district, taluka and village libraries shall be done by the State Government. However, the existing non-Government taluka libraries/village libraries, run by the Municipality/NGO's shall continue to function under the same management.

Management of Panchayat libraries shall be done through Gram Panchayat or non-Government Organizations registered under Societies Registration Act, 1860.

- i. Grant-in-aid will be released to Gram Panchayat, NGO's or municipal council managing public libraries in two equal installments, 1st installment shall be released after receipt of annual report from the library management about the functioning of the library latest by 31st May of respective year and 2nd installment shall be released after receipt of the audited statement or accounts including income and expenditure statement, etc. of the concerned library duly certified by a Chartered Accountant, latest by 31st October of the year.
- ii. Token Grant: In case of proposals received for opening of new public libraries the applicant/management/NGO running the public

library shall be eligible to receive token grant of Rs.50,000/- subject to the condition that the applicant / management fulfils the conditions prescribed by the Department for opening such public libraries and submit necessary financial statement/Bank A/C, etc. of the organization to the Director of Art and Culture as required.

- iii. Only those NGO's which are registered with the State Government Authority and having specific library management rules duly registered and approved by the State Registering Authority shall be eligible for such grants.
- iv. The existing NGO's libraries desiring to continue the library services for the public and avail the facility of financial assistance from the Government under these rules must fulfill all the conditions laid down by the Government in the rules.

The Taluka libraries and Panchayat/Village Libraries shall be eligible for the GIA on the pattern mentioned below:-

Taluka Libraries

- i. Those taluka libraries which have been receiving grants as per the old pattern shall be eligible for grants under revised pattern as shown alongside.
- i. Expenditure towards remuneration for the necessary manpower requirement (in no case more than 3 persons) subject to twenty thousand only) or actual expenditure on the manpower engaged, whichever is less.
- ii. Assistance at the rate of 100% on expenditure incurred on admissible items prescribed by the Department, other than expenditure on manpower requirement, subject to maximum of Rs.1.50 lakhs (one lakh fifty thousand only)

- ii. Panchayat/Village Libraries
Those village / panchayat libraries receiving grants as per old pattern are required to fulfill the conditions prescribed by the Government under these rules and shall be eligible for grants as per revised pattern as shown alongside.
- i. Expenditure towards remuneration of necessary manpower requirement (in no case more than 2 persons) subject to maximum of Rs.60,000/- (Rupees sixty thousand only) or actual expenditure on manpower engaged, whichever is less.
- ii. Assistance at the rate of 100% for incurring expenditure on admissible items, prescribed by

4. Conditions for eligibility of grants:-

The Gram Panchayat, non-Government Organisation/ Municipality has to submit an application for Library grants in the prescribed form (Annexure-I) to the Director, Directorate of Art & Culture, Panaji).

The organizations have to comply with the following conditions:-

- i. The Library should have suitable and independent premises of about 40 sq. mts. With proper lighting and ventilation.
- ii. The Library should maintain all registers and files required for smooth functioning of the Library.

Following registers are required to be maintained:-

- a) Accession Register.
- b) Account Books Viz. cash book, journal & ledger.
- c) Issue Register.
- d) List of members enrolled by the Library.
- e) Record of research worker taking advantage of Library.
- f) Record of daily visitors and readers.
- g) Dead Stock register.
- h) Receipt books.

- i) List of periodicals and newspapers.
- j) Register of permanent and semi permanent assets required wholly or mainly out of Government Grants.
- iii. The timings of the Taluka Libraries should be minimum of 6 1/2 hrs. on all working days in accordance with the needs of public. The Panchayat Libraries should function for at least 6 hrs. on all working days. In the morning session, it should function for 3 hrs. i.e. from 7.30 a.m. to 10.30 a.m. and in the evening session from 4.30 p.m. to 7.30 p.m. The Taluka and Village libraries will follow a 6 day week. Adjustment of the timings may be permitted as per the local needs.
- iv. The timings of the Library and the list of holidays for Library should be displayed outside the Library Building/Room.
- v. The Library shall be open for inspection and audited by the Director of Art & Culture or by a Representation of State Library Committee / State Library Council. All records and registers etc. shall be made available for scrutiny of the Inspecting Officer.
- vi. The Management shall submit an annual report by 30th May and audited statement of the Library expenditure of previous, duly audited by Chartered Accountant, latest by 30th October every year.
- vii. A Library seeking grants shall have a separate Bank Account in the name of Library.

5. Admissible items of Expenditure:-

- a) Pay and allowances of staff.
- b) Rent, certified as reasonable by the Executive Engineer, PWD.
- c) Expenditure on minor repairs of Library premises and furniture.
- d) Expenditure on purchase of books, periodicals, newspapers and other reading or study material.

- e) Expenditure on preparation and printing of catalogues, approved forms, annual reports and statement of accounts.
- f) Expenditure on furniture and equipments.
- g) Expenditure on insurance premia for books and furniture and also for the building.
- h) Expenditure on contingencies such as stationery, postage, electricity, bidding, pesticides, etc.
- i) Miscellaneous expenses in connection with organization of group discussion, symposium, etc.
- j) Celebration of World Book day on 23rd April, Librarian day on 12th August, National Book Week from 14th to 20th November.
- k) Expenditure on any items/programme with prior approval of the authorities.

6. Withholding or withdrawal of Grant-in-aid:-

Failure to comply with the Grant-in-aid rules or any orders issued by Director of Art & Culture for unsatisfactory Management of the Library or any other defaults etc. may result in withholding part or whole of the grants ordinarily payable to the Library. The grants already released to the defaulter management or Panchayat, if found misused, violating the conditions prescribed under these rules, the Director of Art & Culture shall recover the amount so released either in the form of assets acquired out of State Grants or in the manner considered to be appropriate by the Government.

7. Undertaking to be given by Management:-

Management shall give an undertaking that on withdrawal of grants by the Government, they will hand over the entire materials purchased through Government funds to the Director of Art & Culture or his nominee. The Management will make good any loss or damage to Government property immediately after inspection by the Department failing which recovery will be initiated.

RRRLF FINANCIAL ASSISTANCE SCHEMES:

Raja Rammohun Roy Library Foundation. Kolkata (RRRLF) Financial Assistance Schemes for Library Development/Services
URL: www.rrrlf.gov.in

Matching Scheme:

1. Assistance towards organization of Seminars, Workshops, Training Courses (Orientation / Refresher) Book Exhibitions & Library Awareness Programme;
2. Assistance to Public Libraries to acquire Computer with Accessories for Library Application & TV, CD Player, DVD Player for Education purposes;
3. Assistance to Public Libraries towards Increasing Accommodation;
4. Assistance to Public Development of Rural Book Deposit Centres and Mobile Library Services;
5. Assistance towards Purchase of Storage Materials, Reading Room Furniture and Library Equipment like Card Cabinet, Fire Extinguisher etc. including copier;

Non-Matching Scheme:

1. Financial Assistance to Public Libraries towards Celebration of 50/60/75/100/125/150 years and the Like;
2. Financial Assistance to Voluntary Organizations providing Public Library Services;
3. Assistance towards Establishment of RRRLF Children Corner.
4. Financial Assistance to Children's Libraries or Children's Section, Women Section, Senior Citizen Section, Neo-Literate Section of General Public Libraries;
5. Financial Assistance towards organization of Seminar / Conference by Professional Organizations, Local Bodies, NGOs engaged in Public Library Development / Library Movement and University Department of Library Science.

There are Seven (7) **Government Taluka Libraries (GTL)** functioning in the State.

1. GTL Bicholim (1984)
2. GTL Canacona (1976)
3. GTL Curchorem (1975)
4. GTL Pernem-Mandre (2004)
5. GTL Ponda (2004)
6. GTL Sanguem (1988)
7. GTL Valpoi (1976)

Phone Nos.

Name & Designation	Phone Office	Phone Residence	Fax	Mobile
Shri Carlos M. Fernandes	2436327 2425730	2344832	—	9423058008
Govt. Taluka Library, Bicholim	2360283			
Govt. Taluka Library, Canacona	2643690	—	—	—
Govt. Taluka Library, Curchorem	2605544	—	—	—
Govt. Taluka Library, Mandre-Pernem	2247679	—	—	—
Govt. Taluka Library, Ponda	2315505	—	—	—
Govt. Taluka Library, Sangem	2604284	—	—	—
Govt. Taluka Library, Valpoi	2375236	—	—	—

GOVERNMENT VILLAGE & NGO (GOVERNMENT AIDED) LIBRARIES FUNCTIONING IN THE STATE BARDEZ TALUKA

1. Dnyanprasarak Mandal, Durga Vachan Mandir Mapusa.
2. Saraswati Vachanalaya, BF SI IInd Floor, Alcon Regency, Pororim
3. Shree Totheshwar Maharudra Vachnalaya,. Vorlossa, Penha de Frnaca.

4. People's Educational Society's Library. Camurli.
5. Shree Sarasawati Vachnalaya, Madel, Tivim.
6. Village Panchayat. Library, Assagao.
7. Village Panchayat. Library, Colwale, Tarwade
8. Village Panchayat. Library, Parra
9. Village Panchayat. Library, Revora
10. Village Panchayat. Library, Penha de Franca
11. Village Panchayat. Library, Pirna
12. Village Panchayat. Library, Assanora

SATTARI TALUKA

13. Govt. Village Library, Honda, Sattari
14. Dynanamandir Vachanalaya, Brahma Karmali, Nagargao.
15. Vivekananada Vachan mandir, Keri Sattari.
16. Mhalsa Vahnalaya, Parye, Sattari
17. Mahamaya Vachnalaya, Kumthol.
18. Om Sai Prabhodhan Vachnalaya, Kesarkarwada, Morlem
19. Jagruti Yuva Sangh, Khotode
20. Gramin Vikas Shikshan Sauntha Kalika Vachan Mandir, Sawarshe
21. Satre Sports and Cultuirl Club's Shantadurga Village Library, Kodal.
22. Netaji Suhbash Chandra Bose Library, Advoi
23. Sidheshwar Village Library Golauli, Thane.
24. Vikas Youth Culutural Association village Library, Koparde.
25. Assode Gramin Vikas Shikshan Sanstha's Sandipani Village Library H.No. 22, Saranguli , P.O. Khotode, Sattari Goa.
26. Chawteshwar Sateri Library, Kudshe.
27. Kelbai Vachnalaya, Sawarde – Sattari – Goa.
28. Sauskar Sports & Cultural Club, Charvane, Sattari – Goa.
29. Shri Shantadurga Sports & Cultural Club Library, Dhamse Sattari.

30. Mhalchi Pandre Vachan Mandir, Bhuipal Sattari.
31. Village Panchayat Library, Bhironde – Sattari.
32. Shri Shantadurga Kelbai Sanskrutik Mandal Velguem Valpoi – Sattari

QUEPEM TALUKA

33. Govt. Village Library, Xeldem
34. Govt. Village library, Balli.
35. Dnyandurga Educational Society's Subhash Chandra Bose Library, Gokuldem
36. Sangem Kepem Dalit Sangahtna's Gramin Vachanalaya, Head office, 2nd floor Raya Chamber, Near Holy Cross Intitution, Quepem.
37. Don Bosco Farmer Rehabilitation Society's Don Bosco library. Sulcorna
38. Navneet Vachanalaya, Fatorpa
39. Kevena United Sports & Cultural Association, Kevena, Rivona, Quepem – Goa.
40. Village Panchayat Library, Morpila
41. Village Panchayat Library, Ambaulim.
42. Village Panchayat Library, Barcem, Cuncolim Goa
43. Village Panchayat Library, Avedem, Quepem

SANGUEM TALUKA

44. Govt. Village Library, Zambaulim
45. Bolkornem Sports Club's Vachanalaya, Bolkornem, sancordem.
46. Village Panchayat Library, Collem

CANACONA TALUKA

47. Govt. Village Library, Goandongri
48. Govt. Village Library, Loliem
49. Omkar Vachan Sadna, Mashem
50. Shri Mallikarjun Vachanalaya, Shristal, Canacona

51. Shradhanand Vachnalaya, Paiginim
52. Village Panchayat Library, Agonda
53. Village Panchayat Library, Cola

SALCETE TALUKA

54. Gomant Vidya Neketan, Margao.
55. Govt. Village Library, Velim
56. Govt. Village Library, Chinchinim
57. Govt. Village Library, Sanvorcotto.
58. Konkani Bhasha Mandal's Shenoi Goembab Library, Margao
59. Curtorim Union Library, Curtorim.
60. Jose Vaz Public Library, Benaulim.
61. Goekaranchem Daiz, Margao.
62. Assolna Union, Assolna.
63. Visionaries (NGO), Lotoulim
64. Village Panchayat Library, Covorim, Chandor

PONDA TALUKA

65. Govt. Village Library, Kharvodem, Bandora.
66. Govt. Village Library, Banastarim.
67. Marcel Public Library, Marcel
68. Shri Ram Kala Sangh Vachnalaya, Karmali.
69. Pratibha Vachnalaya, Bori.
70. Siddharth Dnyanpit village Library, Volvoi.
71. Shri. Ameya Vidyaprasarak Mandal's Swami Vivekananda Village Library, Curti.
72. Surashree Vachanalaya, Keri Ponda.
73. Saraswati Vachnalaya, Mardol.
74. Swami Vivekananda Vachan amandir, Amblai.
75. Shri Sharda Mandir Library, Marcel.

76. Shri Mahalaximi Yuvak Sangh's Library, Talavli.
77. Village Panchayat Library, Betora
78. Village Panchayat Library, Savoi, Verem
79. Village Panchayat Library, Curti Khandepar (Opa-Wada)
80. Shree Bhaktodhar Granthalaya, Shree Kshetra Tapobhumi Kundai, Ponda.

TISWADI TALUKA

81. Saraswati Mandir, Panaji
82. Vikas Mandir Library, Mercedes.
83. Mahalaximi Prasad Hindu Vachan Mandir, Mala
84. Village Panchayat Library, Neura
85. Village Panchayat Library, Carambolim
86. Village Panchayat Library, Ela Old Goa.
87. Village Panchayat Library, Kumbargua
88. Village Panchayat Library, Azossim
89. Village Panchayat Library, Santa Cruz

PERNEM TALUKA

90. Utkarsha Socio Cultural Club's Library, Keri.
91. Grama Vardini Library, Harmal
92. Swami Vivekanand Kala Kerida Saunthan's Swami Vivekananda Library, Torxem
93. Ravalnath Unity Sports & Cultural Club, Library, Madhlawado, Talarna.
94. Sateri Sports & Cultural Club, Chandel, Pernem-Goa.
95. Village Panchayat. Library, Agarwada.
96. Village Panchayat. Library, Tuyem
97. Village Panchayat. Library, Ozari.
98. Village Panchayat. Library, Korgao

99. Village Panchayat. Library, Kattewada, Morgim
100. Village Panchayat. Library, Dhargal.
101. Village Panchayat. Library, Tamboxem
102. Shree Shantadurga Sports & Cultural Club Library, Warkhand, Pernem.
103. Village Panchayat. Library, Virnoda
104. Village Panchayat. Library, Paliem
105. Village Panchayat. Library, Torsem
106. Village Development Committee Library Madhlamaj, Mandrem, Pernem-Goa.
107. Vidhayanni Sangeet Saunskrutik Sauntha, Mopa, Pernem.
108. Satyam Shidab Mahila Mandal Village Library, Tamboxem, Pernem-Goa

MARMUGAO TALUKA

109. Shri Shantadurga Edu. Society's Shankahawal Vachnalaya. Sancoale

110. Shri Shantadurga Edu. Society's Cortalim Village Library. Cortalim
111. Village Panchayat Library, Chicalim

BICHOLIM TALUKA

112. Mahamaya Vachnalaya, Mayem.
113. Yuvak kala Manch, Pilgao.
114. Nutan Vachanlaya, Bicholim
115. Mahakaximi Vachanlaya, Kudne.
116. Sarvan Library, Sarvan.
117. Shikshan Vikas Sanghatana's Library, Bharoniwada, Navelim.
118. Shri Bhumikeshwari Sahayog Vachnalaya, Sal.
119. Vividha Vachnalaya, Navelim.
120. Sai Sports & Cultural Association Library, Kothambi, Pale Goa.
121. Village Panchayat Library, Sanquelim.

Directorate of Art & Culture

Panaji-Goa

Whom to contact

- | | |
|--|---|
| 1. Overall Administration & schemes
Head of the Department | Shri Prasad Lolayekar
Director of Art & Culture
Panaji-Goa. |
| 2. Administration, Schemes, Programmes,
Activities. Head of the office 100%
Grantee Institutions. | Shri Ashok V. Parab
Asstt. Director (Culture) |
| 3. Kala Sanman, Special Grants, Regular
Grants, Kalakar Kritadnatya Nidhi,
Scholarships, Long Term Projects,
SC/ST Sub-Plan Schemes etc. | Smt. Savita R. Naik
S.C.O.-I |
| 4. Goa State Cultural Award, Kala Gaurav,
State Reward, Best Cultural Institution,
Inter State Exchange of Cultural
Programmes, Yuva Srujan Puraskar,
Courses, Camps, Festivals, Deputation
of Cultural Troupes, Classical
Programmes outside Goa etc. | Shri Cezar D'Mello
A.C.O.-II |
| 5. Performing Arts in Govt. & Aided
Schools, Promotion of Literature, Supply
of Cultural Equipments, Grants to
Purchase of Costumes & Drapery,
Grants to Authors, Publishers etc. | Smt. Vibha Dhume
A.C.O.-III |
| 6. Schemes of WZCC, Construction of
Cultural Projects/Ravindra Bhavans,
Cultural Shows, Lecture Series, Camps,
Festivals, Deputation of Classical
Programmes etc. | Shri Milind U. Mate
A.C.O.-IV |

- | | |
|---|--|
| 7. Accounts Matters | Shri Anil Kambli
A.A.O. |
| 8. Administration matters | Shri Vithoba Parab
Head Clerk
Shri John Nazareth
Head Clerk |
| 9. (a) Ravindra Bhavan,
Curchorem | Theatre Incharge
Curchorem-Goa. |
| (b) Ravindra Bhavan, Margao | Theatre Incharge
Margao-Goa. |
| 10. (a) State Central Library,
Panaji-Goa | Carlos M. Fernandes
Curator |
| (b) Purchase of books of
Goan Author | Carlos M. Fernandes
Curator |
| (c) RRRLP Schemes of financial
Assistance to Public Library. | Carlos M. Fernandes
Curator |
| 1. Public Grievances Officer | Shri Prasad Lolayekar
Director of Art & Culture |
| 2. Appellate Authority Under Right
to Information Act | Shri Prasad Lolayekar
Director of Art & Culture |
| 3. P.I.O. | Shri Ashok V. Parab
Asstt. Director (Culture) |
| 4. A.P.I.O. | Smt. Savita Naik
A.C.O. I. |
| 5. P.I.O.– Central Library | Carlos M. Fernandes
Curator |
| 6. A.P.I.O.– Central Library. | Senior Most Librarian-Gr. I |

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Government of Goa

CITIZEN'S CHARTER
for
DIRECTORATE
of
ART AND CULTURE
Panaji-Goa