



Captain of Ports Department

Government of Goa

Dayanand Bandodkar Road,
Panaji – Goa – 403001, India.

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No. A 11072/Est/Filling/2013(1)/COP/

Dated:-24/08/2015.

ADVERTISEMENT NOTICE

Applications are invited by the Captain of Ports, Captain of Ports Department, in the prescribed format for filling up the following posts from eligible candidates, supported with the copies of documents such as Certificate of Birth, Educational Qualifications, Experience, Caste, Residence in Goa for the last 15 years issued by the Competent Authority, Valid Employment Registration Card, etc. The copies shall be inscribed with the statements “This certificate is true copy of the original” and self attested below the statement. The application shall also bear a passport size photograph affixed in the box prescribed in the format duly signed on the photograph by the applicant. One more photograph is to be stapled to the application form duly signed on the other side. The applications complete in all aspects shall be submitted in the Captain of Ports Department, Dayanand Bandodkar Road, Panaji Goa, latest by **11/09/2015** before **5.00 p.m.**

| | | |
|----|-----------------------------------|---|
| 1. | Designation of the Post | Lower Division Clerk (Group ‘C’) |
| | (a) Number of Posts & Reservation | 01 Post (S.T. Category) |
| | (b) Qualification | Essential: <ol style="list-style-type: none">1. Possessing Higher Secondary School Certificate from a recognized Board or All India Council for Technical Education approved Diploma awarded by a recognized State Board of Technical Education or equivalent qualification from a recognized institution.2. Should be Computer literate.3. Successful completion of pre-employment training under the Pre-employment Training Scheme conducted by the Government of Goa. Note: In case of non-availability of suitable candidates with pre-employment training, this requirement can be relaxed.4. Knowledge of Konkani. Desirable: Knowledge of Marathi. |
| | (c) Pay Band & Grade Pay | PB-1 ₹ 5200-20200 + Grade Pay ₹ 1900/- |
| 2. | Designation of the Post | Field Assistant (Group ‘C’) |
| | (a) Number of Posts & Reservation | 01 Post (General Category) |
| | (b) Qualification | Essential: <ol style="list-style-type: none">1. S.S.C. with Science subjects.2. Knowledge of Konkani. Desirable: Knowledge of Marathi. |
| | (c) Pay Band & Grade Pay | PB-1 ₹ 5200-20200 + Grade Pay ₹ 1900/- |

Contd.....2/-

Age limit:- The age limit for the above posts is “not exceeding 40 years”. [relaxable for Government servants upto 5 years (for S.T. as per rule) in accordance with the instructions/orders issued by the Government from time to time].

N.B. The age limit has been enhanced by two years vide Notification No. 1/49/76-PER (Pt.II) dated 28/10/2014 published in the Official Gazette Series I No. 31 dated. 30/10/2014.

Candidates working in the Government/Public Sector undertaking Autonomous Bodies must apply through proper channel in prescribed application form only, so as to reach the application on or before **11/09/2015**.

Application not made in prescribed format & incomplete applications without self attested copies of certificates, without relevant certificates and those received after the prescribed date are liable to be rejected summarily by the Competent Authority.

No interim enquiries will be entertained.

(Capt. James Braganza)
Captain of Ports.

Copy to:- The Department of Personnel, Secretariat, Porvorim.

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PRESCRIBED APPLICATION FORM

FROM:-

PASTE
PHOTOGRAPH

Dated:- / /2015.

To,
The Captain of Ports,
Captain of Ports Department,
Dayanand Bhandodkar Road,
Panaji, Goa - 403001.

Subject: Application for the post of _____.

Sir,

With reference to Advertisement published on the daily Newspaper _____ dated _____, I offer my candidature of the post of _____ . My personal Bio-Data is as below:-

| | | | |
|-----|--|----|--------------------------|
| 1. | Name (in capital letters) | -- | |
| 2. | Postal Address and Pin code | -- | |
| 3. | Sex | -- | |
| 4. | Date of Birth | -- | |
| 5. | Age as on 11/09/2015 | -- | Years _____ Months _____ |
| 6. | Educational Qualification | -- | |
| 7. | Additional Qualifications | -- | |
| 8. | 15 Years valid Residence Certificate No. | -- | |
| 9. | Employment Card No. and Validity date | -- | |
| 10. | Category of Post to which applied | -- | |
| 11. | Caste Certificate No. (if applicable) | | |
| 12. | Experience | -- | |
| 13. | Contact No. | | |

List of Enclosures:-

Signature:-

Candidate Name:-